



**JUNE 4, 2013**

**CITY HALL**

**6:00 P.M.**

**I) Public Hearing For Urban Development**

Mayor Anthony Howard opened the public hearing at 6:00p.m.

Lisa Collins addressed the public to briefly explain the Urban Development Plan. She informed the public that if adopted, by the Council, and the opportunity zoning went through it could spur development in the City. She explained some financial benefits of the opportunity zoning, specifically the tax credit. She explained the conditions that would have to be met in order to receive the tax credit such as, (the business would actually have to create two brand new positions, offer health insurance, pay higher than approximately \$22,000 per year.) She stated that this would apply to a business of any nature. She then stated that this opportunity zoning would be strictly for commercial, industrial, etc... and that residential would not be included. At this point Ms. Collins concluded her presentation and took questions from the public.

A member of the public questioned an area on the map, the MLK & N. Main corridor, which had not been previously included. Ms. Collins stated that she would include business in this area as well when the final map is completed.

There were no other comments from the public, Council or Ms. Collins. The meeting was called to a close at 6:15p.m.

**II) Call to Order, Roll Call, Invocation, Pledge of Allegiance**

Mayor Howard called the meeting to order. Councilman Mills gave the invocation. Mayor Howard led the Council and guests in the Pledge of Allegiance. Let the record show that Mayor Howard, Councilman Mills, Councilman Middleton, Councilman Hutchins and Councilman Smith were all present. Also present were the City Attorney Tommy Coleman, City Clerk, Melinda Crook, Utility Director, Charles Jenkins and Fire Chief, Kenneth Jones

**III) Approve Minutes**

**Minutes May 7, 2013 work session, May 7, 2013, May 21, 2013, May 22, 2013, May 24, 2013, and May 28, 2013** - A motion was made by Councilman Hutchins and seconded by Councilman Mills to approve all of the minutes for the month of May. The motion carried unanimously

**IV) Citizens and Delegations**

**V) Administrative Committee Reports**

The Utility Director, Charles Jenkins, addressed the Council to update them on current projects. He informed them that Blankenship was just about to come out of the wooded section of the Southside project and that this part should be finished this week. He then stated that he felt the whole project would be completed by the end of the next week. He informed the Council that the pump station should be here the next week and that all the prep work had been completed. He then informed the Council that Oxford is still in the process of their maintenance. Mr. Jenkins also informed the Council that the electric had been completed on the Rec. Dept. project that the water had been completed that day and the sewer would be completed shortly. This concluded his report.

Chief Jones updated the Council on a few items that were being worked in the building department. He stated that he was continuing to monitor the Chamber renovation, the school house science lab and tennis courts and that he had just received plans for the Early Miller Training Center renovation.

**VI) City Attorney's Report**

**Second reading and adoption of ordinance re regulation of events** - The City Attorney briefly went over the Ordinance regarding regulation of events. There was discussion between the Council regarding the fees to be set. The Council agreed to set the license fee in the amount of \$75, the fee for the Special Alcohol Beverage License to be set at \$100 and the regulatory fee to be set at \$100. The Council also agreed that the events, if held, should be 300ft from a Church or School. It was questions as to who

would be responsible for the license and regulatory fees. The City Attorney responded that the property owner or tenant, if building was being leased, would be the person responsible for those yearly fees. A motion was made by Councilman Middleton and seconded by Councilman Mills to approve the Ordinance regarding Regulation of Events with a license fee of \$75, a Special Alcohol Beverage License fee of \$100, a Regulatory Fee of \$100 and 300ft from a Church or School. The motion carried unanimously

**Second reading and adoption of an ordinance regarding alcohol license fee** - The City Attorney explained that there is a process that takes places when an alcohol license is requested and that there are times, once the process is completed, when applicants decide not to follow through. He stated that this fee is to cover the expense of the City's time for this process and that this fee is non-refundable. After a brief discussion the Council agreed to set the Alcohol License in the amount of \$75. A motion was made by Councilman Middleton and seconded by Councilman Mills to adopt the Ordinance regarding Alcohol License fee setting the fee in the amount of \$75. The motion carried unanimously

**First reading of elections ordinance** - There was a first reading of the General Election Ordinance for the City Council positions of District 2-Post 1 and District 1-Post 1.

**VII) City Clerk's Report**

The City Clerk presented Rev & Exp reports along with the yearly Rev & Exp Comparison report. The Clerk informed the Council that the City ended the month of May with \$19,924.83 in the General Fund and that \$20,000 had been transferred from the DOT State Reimbursement account. The Clerk informed the Council that the City's cash on hand was \$1,121,634.43, which was the total, at the end of May, from the Combined Savings, DOT State Reimbursement and Combined Utility Sinking Fund accounts. The Clerk reminded the Council that the next bond payments would be due in August totaling \$430,456.38. The Clerk then went through some budget amendments to revenue totaling \$282,022.63, some budget amendments to expenditures totaling \$48,500 for a net amendment to the 2012 budget of \$233,522.63. The Clerk then informed the Council of the amended budget totals of Revenue being \$15,671,482.63 and Expenditures, after a correction needed to her calculations, of \$14,477,401 for a net Revenue over Expenditures of \$1,194,081.63. The Clerk then informed the Council of some budget adjustments there were just interdepartmental netting to zero overall. A motion was made by Councilman Middleton and seconded by Councilman Smith to approve the budget amendments and adjustments presented by the Clerk. The motion carried unanimously

The clerk then informed the Council that the Mayor had requested she check the budget figures on the Department of Public Safety because the PS Board had approved their 2014 budget. The Clerk informed the Council that upon review she had found the City budget amount of \$1,250,000 to be sufficient due to the increase from PS calculated out to be \$1,182,004.48 with the City's budget good to the amount of \$67,995.52.

The Clerk asked the Council which Council meeting would be good for the audit report. The Council agreed they would prefer the August 6<sup>th</sup> Council meeting.

**VIII) New Items Proposed By Mayor And City Council**

**Housing authority cooperation agreement** - There was some discussion between the Mayor and Council on some sections of the agreement regarding things that the City might be responsible for maintaining. The City Attorney stated that the agreement was fairly standard. A motion was made by Councilman Mills and seconded by Councilman Middleton to approve the Housing Authority Cooperation Agreement. The motion carried unanimously

**ECG subscription and budget adjustment** - The Utility Director briefly explained about the subscription and the items that we wish to continue to subscribe. The Mayor stated that this had been reviewed at the May 28th meeting. Councilman Mills stated that the budget adjustment of \$40,000 had been in the City Clerk's report. No further action was needed

**RFP for audit** - Councilman Mills suggested that the current auditor may be more cost effective due to handling the City, County and Public Safety audits. There was some discussion between the Council regarding the fact that it would not hurt to check into other firms prices. The Clerk informed the Council that the current audit agreement expired in the year 2012. The Clerk informed the Council that an RFP was on file in City Hall. A motion was made by Councilman Smith and seconded by Councilman Middleton to approve an RFP for an audit firm to conduct the City's audit for a three year term. The motion carried unanimously

**Public safety budget and adjustment** - Councilman Mills updated the Council on the Public Safety budget. He stated that there was an overall 1.01 percent increase. He informed them that there were things that needed to be done such as equipment, uniforms and other items that the board wanted to purchase these out of the 2013 budget because they were onetime costs. He stated that they would be using some of the surplus funds thus increasing the City's funding amount. He stated that Public Safety was hoping to staff all their positions this year. He informed the Council that there were also items with E911 that needed to be done as well such as an air filtration system, flooring issues and some others.

The clerk informed the Council that because of how E911 is bill, to the City, it would be better to look at their budget figures closer to the end of the year. Councilman Mills informed the Council that there was an error in the calculation on the figures billed for E911 therefore causing the Early Cty share to increase slightly. He also stated that E-911 was looking at hiring a part time person, in the future, to help with GPS mapping. A motion was made by Councilman Middleton and seconded by Councilman Mills to approve the Public Safety and the E-911 2014 budget figures. The motion carried unanimously

**Resolution for adoption of urban development** - A motion was made by Councilman Mills and seconded by Councilman Smith to approve the adoption of the Urban Development Plan. The motion carried unanimously with the additions of the commercial areas at N. Main St. and MLK and to take out the residential properties on the North side of Liberty St.

Councilman Hutchins questioned the paint for the Civic Center. The City Clerk informed him that the paint had been ordered. The Chief informed Councilman Hutchins that he would receive a phone call once the paint was available and that he had been able to get a slight beige tint to the color.

**IX) Public Comments**

Ms. Margaret Wimberly came before the Council with a billing issue regarding a security light for the last two years. There was some discussion between Ms. Wimberly, the Council and the Clerk. Ms. Wimberly asked the Council to split the difference of the two years of charges and credit her account one year. The Council stated that they would have to investigate the situation a little further before making a decision.

There was a question from a citizen regarding the water park/splash pad. Councilman Hutchins informed him that he had been in contact with someone and was waiting on some information but that the project could not be completed this year.

**X) Adjournment**

A motion was made by Councilman Middleton and seconded by Councilman Mills to adjourn the June 4th City Council Meeting. The motion carried unanimously

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Anthony Howard, Mayor