# City of Blakely, Georgia

Financial Statements

For the Year Ended December 31, 2022

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# Perry L. Henry, LLC

# **Certified Public Accountant and Consultant**

Perry L. Henry, CPA, CGFM, CFS

Members American Institute of Certified Public Accountants Georgia Society of Certified Public Accountants

726 East Shotwell Street, P.O. Box 1422 Bainbridge, GA 39818 \* Phone 229-246-0550 \* Fax 229-246-7908

# INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Members of the City Council City of Blakely, Georgia

## **Report on the Financial Statements**

## Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Blakely, Georgia as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability

to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## Auditor's Responsibility for the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economical or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule – General Fund (on page 36-37) and the pension schedules (on pages 38-40) be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or

historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual nonmajor fund financial statements and schedules, the CDBG schedules, and the schedules of expenditures of special purpose local option sales tax proceeds are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules, the CDBG schedules, and the schedules of expenditures of special purpose local option sales tax proceeds are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

# Other Reporting Required By Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2022, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Perry L. Henry, LLC

Perry L. Henry, LLC Bainbridge, Georgia June 30, 2023

# **BASIC FINANCIAL STATEMENTS**

# CITY OF BLAKELY, GEORGIA STATEMENT OF NET POSITION DECEMBER 31, 2022

	F	Primary Governme	nt
	Governmental Activities	Business-Type Activities	Total
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	Activities	Activities	10101
Current Assets			
Cash, including time deposits	\$ 776,088	\$ 2,590,644	\$ 3,366,732
Investments	-	4,344,893	4,344,893
Accounts receivable	590,275	1,487,555	2,077,830
Inventory	21,639	321,080	342,719
Prepaids	10,478	44,668	55,146
Total Current Assets	1,398,480	8,788,840	10,187,320
Noncurrent Assets			
Restricted assets:			
Cash	4,926,094	439,096	5,365,190
Non-depreciable assets	608,442	784,079	1,392,521
Capital assets (net)	7,772,004	11,986,669	19,758,673
Right-to-use leased assets (net)	8,551		8,551
Total Noncurrent Assets	13,315,091	13,209,844	26,524,935
Total Assets	14,713,571	21,998,684	36,712,255
Deferred Outflows of Resources	129,540	56,105	185,645
LIABILITIES			
Current Liabilities			
Accounts payable	202,140	1,214,919	1,417,059
Customer deposits	-	376,556	376,556
Notes payable, current portion	135,756	185,822	321,578
Bonds payable, current portion	-	580,000	580,000
Lease payable, current portion	1,860		1,860
Total Current Liabilities	339,756	2,357,297	2,697,053
Noncurrent Liabilities			
Compensated absences	161,073	86,226	247,299
Landfill postclosure	-	18,689	18,689
Net pension obligation	1,037,699	449,438	1,487,137
Notes payable, less current portion	3,482,685	966,907	4,449,592
Bonds payable, less current portion	-	3,150,000	3,150,000
Lease payable, less current portion	7,004		7,004
Total Noncurrent Liabilities	4,688,461	4,671,260	9,359,721
Total Liabilities	5,028,217	7,028,557	12,056,774
Deferred inflows of resources	659,132	285,476	944,608
NET POSITION			
Net investment in capital assets	4,762,005	7,888,019	12,650,024
Restricted for: Capital and special projects	1,908,048	-	1,908,048
Bond debt payments	-	439,096	439,096
Unrestricted	2,485,709	6,413,641	8,899,350
Total Net Position	\$ 9,155,762	\$ 14,740,756	\$ 23,896,518

# CITY OF BLAKELY, GEORGIA STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022

	Net (Expenses) Revenues and Changes in Net Position												
		Program	Revenues	P	rimary Governme	nt							
Functions/Programs	Expenses	Charges for Services	Capital Grants and Contributions	Governmental Activities Net (Expense)/ Revenue	Business- Type Activities Net (Expense)/ Revenue	Total							
Governmental Activities: General government Public works Public safety Interest Total governmental activities	\$ 781,011 1,059,740 3,570,306 70,186 5,481,243	\$ 187,048 10,572 884,283 - 1,081,903	\$ 567,277 539,475 864,254 - 1,971,006	\$ (26,686) (509,693) (1,821,769) (70,186) (2,428,334)		\$ (26,686) (509,693) (1,821,769) (70,186) (2,428,334)							
Business-type: Water & Sewer Electric Gas Sanitation Telecommunication	1,976,593 7,110,357 1,662,792 1,438,903 6,461	1,984,350 9,831,719 2,029,949 1,322,248 45	-		\$ 7,757 2,721,362 367,157 (116,655) (6,416)	7,757 2,721,362 367,157 (116,655) (6,416)							
Total business-type activities	12,195,106	15,168,311			2,973,205	2,973,205							
Totals	\$ 17,676,349	\$ 16,250,214	\$ 1,971,006	(2,428,334)	2,973,205	544,871							
	Gain on sale o Miscellaneous Transfers Total general re	nium tax vestment revenue f capital assets income evenues and trans n net position <b>eginning</b>	fers	658,198 430,363 44,852 777,793 298,955 5,579 7,430 92,244 2,652,918 4,968,332 2,539,998 6,615,764 \$ 9,155,762	- - - 61,577 (361,084) - (2,652,918) (2,952,425) 20,780 14,719,976 \$ 14,740,756	658,198 430,363 44,852 777,793 298,955 67,156 (353,654) 92,244 - - 2,015,907 2,560,778 21,335,740 \$ 23,896,518							

The notes to financial statements are an integral part of this statement.

	Ge	eneral Fund	Tot	al Nonmajor Funds	Total Governmental Funds		
ASSETS	¢	700 544	۴	040 700	۴	4 000 000	
Cash, including time deposits	\$	722,511	\$	910,728	\$	1,633,239	
Accounts receivable		162,124		104,160		266,284	
Taxes receivable		161,933		162,059		323,992	
Inventory		21,639		-		21,639	
Restricted assets- cash	¢	2,320,454	¢	1,748,489	¢	4,068,943	
Total assets	\$	3,388,661	\$	2,925,436	\$	6,314,097	
LIABILITIES							
Accounts payable	\$	76,287	\$	12,233	\$	88,520	
Salaries & wages payable	Ŧ	73,332	Ŧ	11,923	Ŧ	85,255	
Accrued liabilities		28,365		-		28,365	
Total liabilities		177,984		24,156		202,140	
				· ·		·	
DEFERRED INFLOWS OF RESOURCES							
Unavailable revenue - taxes		81,412		-		81,412	
Total deferred inflows of resources		81,412		-		81,412	
FUND BALANCES							
Unassigned		3,107,626		84,685		3,192,311	
Inventory		21,639		-		21,639	
Restricted for:		21,000				21,000	
Capital projects		-		1,908,048		1,908,048	
Public safety		-		908,547		908,547	
Total fund balances		3,129,265		2,901,280		6,030,545	
Total liabilities, deferred inflows, and fund balances	\$	3,388,661	\$	2,925,436	\$	6,314,097	
		· · ·	-	<u> </u>		· · ·	

The notes to financial statements are an integral part of this statement.

# CITY OF BLAKELY, GEORGIA RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION DECEMBER 31, 2022

Total fund balances for governmental funds		\$	6,030,545
Total <i>net position</i> reported for governmental activities in the Statement of Net Position is different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:			
	608,442		
Land and construction in progress			
Other capital assets	14,786,012		
Right-to-use assets	9,328		
Total capital assets	15,403,782		
Accumulated depreciation & amortization	(7,014,785)		
Total Assets - net	8,388,997		8,388,997
Some of the City's revenues have been received and deferred under the modified accrual basis of accounting. These revenues are recognized under the accrual basis of accounting.			81,412
Governmental funds recognize expenditures for insurance using the purchases method. However, the Statement of Activities uses the accrual method and, thus, only the amount of insurance benefits are recognized as expense when it is consumed. The			
uncomsumed is recorded as a prepaid.			10,478
Long-term liabilities, including notes payable, lease payable, and compensated absences are not due and payable in the current			
period and therefore are reported in the funds.			(3,788,380)
Deferred Inflows - Pension			(659,132)
Deferred Outflows - Pension			129,540
Net Pension Obligation			(1,037,699)
Total net position of governmental activities		¢	9,155,761
i otal her position of governmental activities		ψ	3,133,701

# CITY OF BLAKELY, GEORGIA STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	Gene	ral Fund	Tot	al Nonmajor Funds	Total Governmental Funds		
REVENUES	•	0 400 700	<b>^</b>	40.405	<b>^</b>	0.044.044	
Taxes	\$	2,193,709	\$	48,135	\$	2,241,844	
Licenses & Permits		113,760		-		113,760	
Intergovernmental		184,094		2,139,206		2,323,300	
Charges for Services		229,434		-		229,434	
Fines & Forfeitures		61,992		-		61,992	
Interest		2,396		4,341		6,737	
Miscellaneous		127,347		288,162		415,509	
Total Revenues		2,912,732		2,479,844		5,392,576	
EXPENDITURES							
Current:							
General Government		333,971		436,799		770,770	
Judicial		104,363		-		104,363	
Public Safety		2,618,748		720,209		3,338,957	
Public Works		765,863		-		765,863	
Health & Welfare		92,445		-		92,445	
Cultural & Recreation		151,469		31,475		182,944	
Housing & Development		164,563		-		164,563	
Capital Outlay		729,516		308,377		1,037,893	
Debt Service:							
Principal		48,307		25,409		73,716	
Interest		70,649		33,835		104,484	
Total Expenditures		5,079,894		1,556,104		6,635,998	
Excess (Deficiency) of Revenue/Expenditures	(	2,167,162)		923,740		(1,243,422)	
Other Financing Sources (Uses)							
Transfers In		3,135,498		176,069		3,311,567	
Transfers Out		(176,069)		(482,580)		(658,649)	
Lease Liabilities Issued		9,328		-		9,328	
Proceeds from Loans		458,032		-		458,032	
Total Other Financing Sources (Uses)		3,426,789		(306,511)		3,120,278	
Special Item							
Proceeds from Sale of Capital Assets		7,430		-		7,430	
Net Change in Fund Balance		1,267,057		617,229		1,884,286	
Fund Balance - Beginning		1,862,208		1,537,702		3,399,910	
Fund Balance - Ending		3,129,265	\$	2,154,931	\$	5,284,196	

The notes to financial statements are an integral part of this statement.

# CITY OF BLAKELY, GEORGIA RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2022

Net change in fund balances - total governmental funds	\$ 1,884,286
The change in net position reported for governmental activities in the Statement of Activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense. while governmental activities report depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.	833,329
Note and lease payments are reported as expenditures in the government funds, but reduces the liability in the statement of net assets.	74,179
Some expenses reported in the statement of activities do not require the use of current financial resources and these are not reported as expenditures in government funds: Deferred compensation	22,064
Governmental funds defer all tax revenues not collected within 60 days of year-end. However, the Statement of Activities uses the accrual method and, thus, the entire amount is recognized as revenue, regardless of the collection date.	(31,683)
Governmental funds recognize expenditures for insurance using the purchases method. However, the Statement of Activities uses the consumption method and thus only the amount of insurance benefits consumed are recognized.	2,830
Governmental funds report notes and lease proceeds as current financial resources. In contrast, the Statement of Activities treats such issuance of debt as a liability. Governmental funds report repayment of capital lease principal as an expenditure. In contrast, the Statement of Activities reports this as a reduction of liabilities on the Statement of Net Position.	(467,359)
Change in NPO, Deferred Inflows, and Deferred Outflows	 222,352
Change in net position of governmental activities	\$ 2,539,998

### CITY OF BLAKELY, GEORGIA STATEMENT OF NET POSITION PROPRIETARY FUNDS DECEMBER 31, 2022

	Water & Sewer Enterprise Fund	Elec	ctric Enterprise Fund	Gas Ento	rprise Fund	Sanititation Telecomm Enterprise Fund Enterpris		communication		Totals
Assets			T unu	Gas Linte	ipilse i ullu	Litterprise i unu				10(8)5
Current assets:										
Cash	\$ 738,528	\$	1,686,067	\$	43,761	\$ 116,438	\$	5,850	\$	2,590,644
Investments	¢ 100,020 -	Ψ	4,344,893	Ŷ	-	÷ 110,100	Ψ	-	Ψ	4,344,893
Accounts receivable (net)	169,651		977,929		160,155	149,861		29,959		1,487,555
Prepaid insurance	6,066		28,676		6,066	3.860		-		44,668
Inventory	85,050		196,150		11,681	28,199		-		321,080
Noncurrent assets:	00,000		100,100		,	20,100				021,000
Restricted asset - cash	439.096		-		-	-		-		439.096
Nondepreciable assets	454,779		64,034		62,034	203,232		-		784,079
Capital assets, net of accumulated depreciation	10,585,842		396,300		390,731	593.391		20,405		11,986,669
Total assets	12,479,012		7,694,049		674,428	1,094,981		56,214		21,998,684
	12,110,012		1,001,010		07 1,120	1,001,001		00,211		21,000,001
Deferred Outflows	15,477		11,608		5,804	23,216		-		56,105
Total Assets & Deferred Outflows	\$ 12,494,489	\$	7,705,657	\$	680,232	\$ 1,118,197	\$	56,214	\$	22,054,789
Liabilities										
Current liabilities:										
Accounts payable	\$ 29,095	\$	935,012	\$	148,408	\$ 62,251	\$	6,183	\$	1,180,949
Salaries & wages payable	11,499		8,206		3,165	11,100		-		33,970
Customer deposits	112,061		217,206		47,289	-		-		376,556
Notes payable, current portion	96,427		18,205		18,205	52,985		-		185,822
Bonds payable, current portion	580,000		-		-	-		-		580,000
Noncurrent liabilities:										,
Landfill liability, less current portion	-		-		-	18,689		-		18,689
Compensated absences	35,386		27,676		11,129	12,035		-		86,226
Net pension liability	123,983		92,987		46,494	185,974		-		449,438
Notes payable, less current portion	391,007		148,462		148,462	278,976		-		966,907
Bonds payable, less current portion	3,150,000		-		-	-		-		3,150,000
Total Liabilities	4,529,458		1,447,754		423,152	622,010		6,183		7,028,557
Deferred Inflows	78,752		59,064		29,532	118,128		-		285,476
Net Position										
Net investment in capital assets	6,823,187		293,667		286,098	464,662		20,405		7,888,019
Restricted for:										
Bond debt payments	439,096		-		-	-		-		439,096
Unrestricted (deficit)	623,996		5,905,172		(58,550)	(86,603	<u> </u>	29,626		6,413,641
Total Net Position	7,886,279		6,198,839		227,548	378,059		50,031		14,740,756
Total Liabilities, Deferred Inflows, & Net Position	\$ 12,494,489	\$	7,705,657	\$	680,232	\$ 1,118,197	\$	56,214	\$	22,054,789

The notes to financial statements are an integral part of this statement.

# CITY OF BLAKELY, GEORGIA STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION - PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	Water & Sewer Enterprise Fund				Gas E	nterprise Fund	Sanititation Enterprise Fund		Telecommunication Enterprise Fund		Totals
Operating Revenues											
Charges for services	\$	1,977,995	\$	8,853,578	\$	1,988,795	\$	1,302,835	\$	45	\$ 14,123,248
Other income		6,355		978,141		41,154		19,413		-	 1,045,063
Total operating revenues		1,984,350		9,831,719		2,029,949		1,322,248		45	 15,168,311
Operating Expenses											
Personnel services		667,711		769,776		254,646		710,061		-	2,402,194
Contract services and purchases for resale		75,598		6,070,703		87,233		88,191		489	6,322,214
Supplies, materials, and repairs		168,359		175,719		1,278,576		503,541		-	2,126,195
Depreciation & amortization		930,535		94,159		40,573		128,489		5,972	1,199,728
Total operating expenses		1,842,203		7,110,357		1,661,028		1,430,282		6,461	 12,050,331
Operating income (loss)		142,147		2,721,362		368,921		(108,034)		(6,416)	 3,117,980
Non-Operating Revenues (Expenses)											
Interest and investment revenue		2,301		59,276		-		-		-	61,577
Interest expense		(134,390)		-		(1,764)		(8,621)		-	(144,775)
Gain (Loss) on sale of capital assets		-		(292,531)		-		25,926		(94,479)	(361,084)
Total nonoperating revenues (expenses)		(132,089)		(233,255)		(1,764)		17,305		(94,479)	 (444,282)
Income (loss) before contributions and transfers		10,058		2,488,107		367,157		(90,729)		(100,895)	 2,673,698
Transfers in/(out)		(411,279)		(1,878,813)		(463,701)		176,516		(75,641)	 (2,652,918)
Change in net position		(401,221)		609.294		(96,544)		85,787		(176,536)	20,780
Net position - beginning	1	8,287,500		5,589,545		324,092		292,272		226,567	14,719,976
Net position - ending		7,886,279	\$	6,198,839	\$	227,548	\$	378,059	\$	50,031	\$ 14,740,756

## CITY OF BLAKELY, GEORGIA STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	Water & Sewer Enterprise Fund	Electric Enterprise Fund	Gas Enterprise Fund	Sanititation Enterprise Fund	Telecommunication Enterprise Fund	Totals
Cash flows from operating activities:			·			
Receipts from customers	\$ 1,967,828	\$ 9,844,200	\$ 2,025,342	\$ 1,319,180	\$ (26)	\$ 15,156,524
Payments to suppliers	(247,989)	(5,907,436)	(1,331,725)	(615,248)	(2,547)	(8,104,945)
Payments to employees	(667,711)	(769,776)	(254,646)	(710,061)		(2,402,194)
Net cash provided by (used by) operating activities	1,052,128	3,166,988	438,971	(6,129)	(2,573)	4,649,385
Cash flows from noncapital financing activities:						
Transfers in (out)	(411,279)	(1,878,813)	(463,701)	(30,359)	(75,641)	(2,859,793)
Net cash provided (used) by noncapital financing activities	(411,279)	(1,878,813)	(463,701)	(30,359)	(75,641)	(2,859,793)
Cash flows from capital & related financing activities:						
Additions to capital assets	(163,167)	(93,824)	(93,824)	(257,855)	94,479	(514,191)
Principal (paid) received on bond indebtedness	(565,000)	-		· · · ·	, -	(565,000)
Principal (paid) received on note indebtedness	(142,963)	166,667	120,624	169,448	-	313,776
Interest paid on bonds payable	(120,690)	-	-	-	-	(120,690)
Interest paid on notes payable	(13,700)	-	(1,764)	(8,621)	-	(24,085)
Transfers in from SPLOST fund	-	-	-	206,875	-	206,875
Proceeds from sale of capital assets	-	(292,531)		25,926	(94,479)	(361,084)
Net cash used by capital & related financing activities	(1,005,520)	(219,688)	25,036	135,773		(1,064,399)
Cash flows from investing activities:						
Investment revenue	2,301	59,276	-	-	-	61,577
Net cash provided (used by) investing activities	2,301	59,276				61,577
Net increase (decrease) in cash	(362,370)	1,127,763	306	99,285	(78,214)	786,770
Cash & Cash Equivalents at Beginning of Year	1,539,994	4,903,197	43,455	17,153	84,064	6,587,863
Cash & Cash Equivalents at End of Year	\$ 1,177,624	\$ 6,030,960	\$ 43,761	\$ 116,438	\$ 5,850	\$ 7,374,633

## CITY OF BLAKELY, GEORGIA STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	 Water & Sewer Enterprise Fund		Electric Enterprise Fund		Gas Enterprise Fund		Sanititation Enterprise Fund		Telecommunication Enterprise Fund		Totals	
Reconciliation of operating income (loss) to net cash provided (used) by operating activities					<u>.</u>							
Operating income (loss)	\$ 142,147	\$	2,721,362	\$	368,921	\$	(108,034)	\$	(6,416)	\$	3,117,980	
Adjustments to reconcile operating income to net cash provided by operating activities: Depreciation & amortization Change in assets & liabilities	930,535		94,159		40,573		128,489		5,972		1,199,728	
(Increase) decrease in current assets Accounts receivable Prepaid	(16,522) 983		12,481 1,961		(4,607) (1,096)		(3,068) 1,785		(71) 593		(11,787) 4,226	
Inventories (Decrease) increase in current liabilities	-		-		-		-		-		-	
Accounts payable Accrued liabilities Compensated absences	2,612 (7,252) (1,522)		357,139 (6,493) (730)		37,458 (3,743) 2,590		(5,551) (15,892) (3,858)		(2,651) - -		389,007 (33,380) (3,520)	
Customer deposits Net Cash Provided by Operating Activities	\$ 1,147	\$	(12,891) 3,166,988	\$	(1,125) 438,971	\$	(6,129)	\$	(2,573)	\$	(12,869) 4,649,385	

# NOTES TO THE FINANCIAL STATEMENTS

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City complies with generally accepted accounting principles (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. For enterprise funds, GASB Statement Nos. 20 and 34 provide the City the option of electing to apply FASB pronouncements issued after November 30, 1989. The City has elected to apply those pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this Note. For the year ended December 31, 2003, the City implemented the new financial reporting requirements of GASB Statement Nos. 33 and 34. As a result, an entirely new financial presentation format has been implemented. The City implemented GASB 54, which establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints imposed upon the use of the resources reported in governmental funds. Fund balance classifications, under GASB 54, are Nonspendable, Restricted, Committed, Assigned, and Unassigned.

- Nonspendable Fund Balance: Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.
- Restricted Fund Balance: Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.
- Committed Fund Balance: Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the City's Council through the adoption of a resolution. The City Council also may modify or rescind the commitment.
- Assigned Fund Balance: Fund balances are reported as assigned when amounts are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. Through resolution, the City Council has authorized the City's finance committee or the City's clerk to assign fund balances.
- Unassigned Fund Balance: Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The City reports positive unassigned fund balance only in the general fund. Negative unassigned fund balances may be reported in all funds.

*Flow Assumptions* - When both restricted and unrestricted amounts of fund balances are available for use for expenditures incurred, it is the City's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the City's policy to use fund balance in the following order:

- Committed
- Assigned
- Unassigned

## Financial Reporting Entity

In determining the financial reporting entity, the City complies with the provisions of GASB Statement No. 14, "The Financial Reporting Entity," and includes all component units of which the City appointed a voting majority of the units' board; the City is either able to impose its will on the unit or a financial benefit or a burden relationship exists. The City's combined financial statements include the accounts of all City operations. The criteria for including organizations as component units with the City's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- The organization is legally separate (can sue and be sued in their own name).
- The City holds the corporate powers of the organization.
- The City appoints a voting majority of the organization's board.
- The City is able to impose its will on the organization.
- The organization has the potential to impose a financial benefit/burden on the City.
- There is fiscal dependency by the organization on the City.

Management of the City has determined that no organization meets the above requirement for inclusion, and as such, no component units are included in the City's reporting entity.

#### **Government-wide Financial Statements**

The Statement of Net Position and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities, if they exist. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. The types of transactions reported as program revenues of the City are reported in three categories: (1) charges for services, (2) operating grants and contributions, and (3) capital grants and contributions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services, if they exist.

#### **Fund Financial Statements**

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

#### **Governmental Funds Types**

#### General Fund

The General Fund is the primary operating fund of the City and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

#### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for certain purposes.

#### Capital Projects Funds

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital outlay.

## Proprietary Fund Types

#### Enterprise Funds

Enterprise funds are used to account for business-like activities provided to the general public, if they exist. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. The economic measurement focus concerns determining cost as a means of maintaining the capital investment and management control. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Allocations of costs, such as depreciation, are recorded in proprietary funds.

#### **Governmental Funds**

All governmental funds are accounted for using the modified accrual basis of accounting and the current financial resource measurement focus. Under this basis revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

#### **Revenue Recognition**

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available (i.e. collectible within the current year or within one month of year-end and available to pay obligations of the current period). This includes investment earnings, income taxes withheld by employers, estate taxes, fines and forfeitures and state-levied locally shared taxes (including motor vehicle fees). Reimbursements due for federally funded projects are accrued as revenue at the time the expenditures are made, or when received in advanced, deferred until expenditures are made.

Property taxes and special assessments (in the debt service funds), though measurable, are not available soon enough in the subsequent year to finance current period obligations. Therefore, property tax and special assessment receivables are recorded and deferred until they become available.

Other revenues, including licenses and permits, certain charges for services, income taxes other than those withheld by employers and miscellaneous revenue when received in cash because they are generally not measurable until actually received.

#### Expenditure Recognition

The measurement focus of governmental fund accounting is on the decreases in net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related fund liability is incurred and prepaid expenditures are recognized in governmental funds during the benefiting period rather than when purchased. However, principal and interest on long-term debt, which has not been matured, are recognized when paid. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds.

#### Major Funds

Funds	Brief Description
General	Accounts for all activities except those legally or administratively required to be accounted for in other funds.
Enterprise Funds:	
Water and Sewer	Accounts for all revenues and expenditures of the water and sewer system.
Natural Gas	Accounts for all revenues and expenditures of the natural gas system.
Electric	Accounts for all revenues and expenditures of the electric system.
Solid-waste Transfer Facility	Accounts for all revenues and expenditures of the solid-waste transfer facility.
Telecommunications	Accounts for all revenue and expenditures of the Tele Communications and related assets.

#### Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### **Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities, both governmental and businesslike activities are presented using the economic resources measurement focus as defined in item b. below. In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spend-able financial resources during a given period. These funds use fund balance as their measure of available spend-able financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or non-current) associated with their activities are reported. Proprietary fund equity is classified as net position.
- c. Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due. All proprietary funds and agency funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

#### ASSETS, LIABILITIES, AND EQUITY

#### Cash and Investments

For the purpose of the Statement of Net Position, "cash, including time deposits" includes all demand, savings accounts, and certificates of deposits of the City. For the purpose of the proprietary fund Statement of Cash Flows, "cash and cash equivalents" include all demand and savings accounts, and certificates of deposit or short-term investments with an original maturity of three months or less. Investments of the promissory note trustee accounts are not considered cash equivalents.

Investments are carried at fair value except for short-term U.S. Treasury obligations with a remaining maturity at the time of purchase of one year or less. Those investments are reported at amortized cost. Fair value is based on quoted market price. Additional cash and investment disclosures are presented in Note 3.

#### Inter-fund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term inter-fund loans are reported as "inter-fund receivables and payables." Long-term inter-fund loans (non-current portion) are reported as "advances from and to other funds." Inter-fund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position. See Note 5 for details of inter-fund transactions, including receivables and payables at year-end.

#### Inventories

Inventories consist of materials and supplies and are valued at cost, which approximates market value, using the first-in/first-out (FIFO) method. The cost of inventories is expensed when consumed.

#### Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for un-collectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivable balances for the governmental activities include sales and use taxes, franchise taxes, grants, police fines, and ambulance fees. Business-type activities report utilities and interest earnings as their major receivables.

In the fund financial statements, material receivables in governmental funds include revenue accruals such as sales tax, franchise tax, and grants and other similar intergovernmental revenues since they are usually both measurable and available. Non-exchange transactions collectible but not available are deferred in the fund financial statements in accordance with modified accrual, but not deferred in the government-wide financial statements in accordance with the accrual basis. Interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available. Proprietary fund material receivables consist of all revenues earned at year-end and not yet received. Utility accounts receivable and interest earnings compose the majority of proprietary fund receivables. Allowances for un-collectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable.

#### Lease Receivable

The City's lease receivable is measured at the present value of lease payments expected to be received during the lease term. Under the lease agreement, the City may receive variable lease payments that are dependent upon the lessee's revenue. The variable payments are recorded as an inflow of resources in the period the payment is received.

A deferred inflow of resources is recorded for the lease. The deferred inflow of resources is recorded at the initiation of the lease in an amount equal to the initial recording of the lease receivable. The deferred inflow of resources is amortized on a straight-line basis over the term of the lease.

#### Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets are reported in the governmental activities column of the government-wide statement of net position. Capital assets used by proprietary funds are reported in both the business-type activities column of the government-wide statement of net position and in the individual proprietary funds.

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. General capital assets are long-lived assets of the City as a whole. When purchased, such assets are recorded as expenditures in the governmental funds and capitalized (recorded and accounted for) in the Governmental –Wide financial statements. Infrastructure such as streets, traffic signals and signs are capitalized. The valuation bases for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. The City has chosen not to capitalize infrastructure acquired prior to implementation of Statement 34.

Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation bases for proprietary fund capital assets are the same as those used for the general capital assets. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation of capital assets is computed and recorded by the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follow: buildings, 20 to 50 years; improvements/infrastructure, 5 to 50 years; equipment, 2 to 15 years. The capitalization threshold for capital assets is \$5,000.

#### Government-wide Statements

In the government-wide financial statements, fixed assets are accounted for as capital assets. All capital assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

General Fund:	
Equipment	2-15 years
Buildings & Infrastructure	35-50 years
Right to use lease asset – equipment	2-15 years
Enterprise Funds:	
Water and Sewer:	
Plant, tanks, wells, and extensions	35-50 years
Right to use lease asset – equipment	2-15 years
Natural Gas System:	
Distribution system	40 years
Machinery and equipment	2-15 years
Right to use lease asset – equipment	2-15 years
Electrical System:	•
Distribution system	40 years
Transformers and equipment	2-20 years
Right to use lease asset – equipment	2-15 years
	-

Solid-Waste Transfer Facility: Equipment Right to use lease asset – equipment	7 years 2-15 years
Telecommunications: Equipment Right to use lease asset – equipment	7 years 2-15 years

#### Leases

The determination of whether an arrangement is a lease is made at the lease's inception. Under GASB Statement No. 87, a contract is (or contains) a lease if it conveys the right to control the use of an identified asset for a period of time in exchange for consideration. Control is defined under the standard as having both the right to obtain substantially all of the economic benefits from use of the asset and the right to direct the use of the asset. Management only reassesses its determination if the terms and conditions of the contract are changed. Right to use lease assets and the related lease liabilities are recorded on the statement of financial position.

The City recognizes right to use lessee asset and related lease liability at the commencement of the lease term unless the lease is a short-term lease or it transfers ownership of the underlying asset. The lease liability is measured at the present value of payments expected to be made during the lease term (less any lease incentives). The right to use lease asset is measured at the amount of the initial measurement of the related lease liability, plus any payments made to the lessor at or before the commencement of the lease term and certain direct costs.

The City reduces the lease liability as payments are made and recognize interest on the lease liability. The City amortizes the right to use lease asset over the shorter of the lease term or the useful life of the underlying asset.

#### Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

#### **Restricted Assets**

Restricted assets include cash and investments of the proprietary or governmental funds that are legally restricted as to their use. Primarily, restricted assets are related to bond reserve, sinking fund requirements & bond ordinance. The City's policy is to first apply restricted resources when an expense is incurred for the purpose for which both restricted and unrestricted net assets are available. Restricted assets at December 31, 2022, consist of cash on deposit for payment of indebtedness related to the 2009 Water Treatment Revenue Bonds in the Water and Sewer Fund and funds for Special Purpose Local Option Sales Tax, Transportation Special Purpose Local Option Sales Tax, Community Development Building Grants, and Local Maintenance and Improvement Grants.

#### Long-term Debt

The accounting treatment of long-term debt depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in the government-wide statements. The long-term debt consists primarily of capital leases, notes payable, accrued compensated absences, and a court-assessed judgment if applicable.

Long-term debt for governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payment of principal and interest reported as expenditures. The accounting for proprietary fund is the same in the fund statements as it is in the government-wide statements.

#### **Compensated Absences**

On the modified accrual basis of accounting, accumulated vacation leave benefits, liabilities of the governmental and proprietary fund types are recognized when payable.

Accumulated sick leave benefits are not recorded. These benefits are paid only upon employee illness and the amount payable at December 31, 2022 cannot be reasonably estimated.

#### Equity Classifications

#### Government-wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets—Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position—Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position—All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

#### Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as unassigned, assigned, committed, restricted and non-spendable. Proprietary fund equity is classified the same as in the government-wide statements.

#### **REVENUES, EXPENDITURES, AND EXPENSES**

#### Special Local Option Sales Tax

The City receives sales tax revenue from Early County, Georgia, for the purpose of making capital improvements, improvements on sidewalks, streets, and repair of equipment for the maintenance of these expenses.

#### **Property Tax**

Under State law, municipalities may levy a property tax. Property taxes are levied in the fall of each year based on the assessed value of property on the previous January 1. The due date for these taxes was December 20 and the lien date was the following March 1. Taxes are collected throughout the year. Receivables are not recorded when levied. Taxes not expected to be collected within sixty days after the end of the year are not recorded as deferred revenue.

The City levied property during the year ended December 31, 2022. The total amount of property tax receivable was \$103,935.

#### **Operating and Non-Operating Revenues and Expenses**

Operating revenues and expenses for proprietary funds and general fund are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, non-capital financing, or investing activities. All other revenues and expenses not defined above are considered non-operating revenues and expenses.

#### **Expenditures/Expenses**

In the government-wide financial statements, expenses are classified by function for both governmental and businesstype activities.

In the fund financial statements, expenditures are classified as follows:

Governmental Funds—By Character:	Current (further classified by function)
	Debt Service
	Capital Outlay

#### Proprietary Fund—By Operating and Non-operating

In the fund financial statements, governmental funds report expenditures of financial resources. Proprietary funds report expenses relating to use of economic resources.

#### Inter-fund Transfers

Permanent re-allocation of resources between funds of the reporting entity is classified as inter-fund transfers. For the purposes of the Statement of Activities, all inter-fund transfers between individual governmental funds have been eliminated.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

By its nature as a local government unit, the City and its component units are subject to various federal, state, and local laws and contractual regulations. An analysis of the City's compliance with significant laws and regulations and demonstration of its stewardship over City resources follows. Annual budgets are adopted for all City funds. Under state law, the City Clerk submits an annual budget to the Council for consideration and approval no later than December 15. Such budget is based on expected expenditures by program within a fund and estimated resources by source for all funds.

#### FUND ACCOUNTING REQUIREMENTS

The City complies with all state and local laws and regulations requiring the use of separate funds. The legally required funds used by the City include the following:

Fund	Required By
Community Development Block Grant	Agreement and O.C.G.A.
SPLOST Capital Improvement Fund	Agreement and O.C.G.A.
TSPLOST Capital Improvement Fund	Agreement and O.C.G.A.
E-911 Special Revenue Fund	Agreement and O.C.G.A.
ARPA Special Revenue Fund	Agreement and O.C.G.A.
General Fund	O.C.G.A.
Water and Sewer Enterprise Fund	Agreement and O.C.G.A.
Natural Gas System Enterprise Fund	Agreement and O.C.G.A.
Electric Enterprise Fund	Agreement and O.C.G.A
Solid-Waste Transfer Facility Enterprise Fund	Agreement and O.C.G.A.
Telecommunication Enterprise Fund	Agreement and O.C.G.A.
Hotel/Motel Tax Fund	Agreement and O.C.G.A.

#### DEPOSITS AND INVESTMENTS LAWS AND REGULATIONS

In accordance with state law, all uninsured deposits of municipal funds in financial institutions must be secured with acceptable collateral valued at the lower of market or par. Acceptable collateral includes certain U.S. Government or Government Agency securities, certain State of Georgia or political subdivision debt obligations, or surety bonds. As required by 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the City must have a written collateral agreement approved by the board of directors or loan committee. As reflected in Note 3, all deposits were fully insured or collateralized.

Investments of the City whose population exceeds 3,000, according to the latest census information, are limited by state law to the following:

- a. Direct obligations of the U.S. Government or its agencies or instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State of Georgia is pledged.
- b. Certificates of deposit or savings accounts that is either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime banker's acceptances, prime commercial paper, and repurchase agreements with certain limitations.
- d. City, municipal, or school district tax supported debt obligations; bond or revenue anticipation notes; money judgments; or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality, or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligation of national mortgage associations.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous items a., b., c., and d.

#### **REVENUE RESTRICTIONS**

The City has various restrictions placed over certain revenue sources from state or local requirements. The primary restricted revenue sources include:

Revenue Source	Legal Restrictions of Use
Community Development Block Grant	Agreement and O.C.G.A.
SPLOST Capital Improvement Fund	Agreement and O.C.G.A.
TSPLOST Capital Improvement Fund	Agreement and O.C.G.A.
E-911 Special Revenue Fund	Agreement and O.C.G.A.
ARPA Special Revenue Fund	Agreement and O.C.G.A.
Hotel/Motel Tax Fund	Agreement and O.C.G.A.
General Fund	O.C.G.A.
Water and Sewer Enterprise Fund	Agreement and O.C.G.A.
Natural Gas System Enterprise Fund	Agreement and O.C.G.A.
Electric Enterprise Fund	Agreement and O.C.G.A
Solid-Waste Transfer Facility Enterprise Fund	Agreement and O.C.G.A.
Telecommunication Enterprise Fund	Agreement and O.C.G.A.

For the year ended December 31, 2022, the City complied, in all material respects.

#### DEBT RESTRICTIONS AND COVENANTS

#### **Revenue Bonds Payable**

The ordinance providing for the issuance of bonds provides for the establishment of various funds which must be maintained for debt service, construction, cash reserves, etc. As of December 31, 2022, the City was in compliance with the provisions of the 2009 and now 2020 Water Treatment Revenue Bonds Ordinance that requires assets to be accumulated in a restricted account for the payment of future debt service. The Ordinance requires monthly sinking fund deposits to the Combined Utility Sinking Fund. Such deposits are being made on a monthly basis to the Sinking Fund. As a result, the City had appropriated sufficient amounts in the Sinking Fund as of December 31, 2022.

#### **NOTE 3 - CASH AND INVESTMENTS**

The City does not have a formal investment policy for interest rates, credit, concentration or credit or custodial credit risks.

#### Deposits

As of December 31, 2022, the carrying amount of the City's bank deposits was \$8,731,922 and the respective bank balances totaled \$8,620,759. Of the total bank balance, \$525,000 was insured through the Federal Depository Insurance Corporation (FDIC). The remaining \$8,095,759 was collateralized with pooled securities held by the financial institution's trust departments. These securities are held in the name of the financial institution and not that of the City.

#### INVESTMENTS

#### Municipal Electric Authority of Georgia (MEAG) Trust

On April 1, 1999, the City approved a resolution adopting the provisions of the Municipal Competitive Trust (The Trust).

The Trust was created by MEAG in anticipation of future deregulation of the electric industry which will provide customers with a choice among electric suppliers for their retail electric power supply. This is expected to include customers assigned to electric systems of political subdivisions which are wholesale power customers of MEAG, such as City of Blakely. MEAG expects that after such legislation is effective, market rates for power will result which will likely be lower for some period of time than the costs of power generated by MEAG facilities. The purpose of the Trust is to provide a means for MEAG and its wholesale customers who elect to become beneficiaries of the Trust to deposit funds to be invested at the best prudent rates of return and be applied, in accordance with the provisions of the Trust to mitigate the change to full competition as a result of anticipated deregulation.

The Trust creates an account for the City of Blakely, and within the account the account creates the following subaccounts in which the City of Blakely participates:

1. <u>Flexible Operating Trust Account</u> - This type of sub-account may be funded from contributions by the City, from the City's Discretionary Reserve Fund with MEAG, or from any other available funds.

According to Trust provisions, the City has the following withdrawal rights with respect to this fund:

The City also has the right to borrow, if certain conditions are met, part or all of the funds in the Flexible Operating Trust Account for the purpose of paying the cost of any capital expenditure, provided that the City executes and delivers to the Trustee a promissory note and such other documents reasonably satisfactory to MEAG in which the City agrees to repay the withdrawn amount to the Trustee.

The balance of this account on December 31, 2022, is \$3,747,628.

2. <u>Credit Support Operating Trust Account</u> - This type of sub account may be funded from the funds allocated to the City's account in MEAG's Rate Stabilization Reserve Fund or the City's Discretionary Reserve with MEAG, or from any other available funds.

According to Trust provisions, the City has the following withdrawal rights with respect to this fund:

Prior to the anticipated actual deregulation date, the City shall have the right to cause the Trustee to use funds from the credit Support Operating Trust Account to reduce, or as credit against, its monthly billings (i) to mitigate wholesale rate increases which have an impact of greater than 20% on the City's wholesale cost in any year, (ii) to mitigate the adverse impact of any wholesale cost increase which results from the phase-out of special rates in any year, and (iii) to mitigate the impact of wholesale costs which exceed the system average wholesale cost by more than 20% in any year, all as set forth in a certificate of the City and MEAG.

The balance of the account was transferred on October 14, 2015 and did not have a balance as of December 31, 2022. Since the City's right to control these funds is contingent upon future events, these funds are not recorded as an asset in the City's financial statements.

3. <u>Reserve Funded Debt Trust</u> – This type of sub account may be funded from contributions by MEAG from any funds it has available for such purposes.

According to the Trust provisions, the City has no right to withdraw amounts from the Reserve Funded Debt Trust Account unless MEAG consents in writing thereto, and in the event MEAG should consent to a withdrawal, the withdrawn funds must be applied to the outstanding balance of the City's current monthly billing on account of its entitlement or obligation share(s) under its Power Sales Contract(s) of MEAG's Annual Project Generation Fixed Charges.

The balance of the account was transferred on January 9, 2020 and did not have a balance as of December 31, 2022. Since the City's right to control these funds is contingent upon future events, these funds are not recorded as an asset in the City's financial statements.

- 4. <u>New Generation and Capacity Funding Account</u> This type of sub account may be funded from contributions by MEAG from any of its own funds that is has available for such purposes, including funds contained within the MEAG Flexible Operating Trust Account. According to Trust provisions, the City shall at any time have the right to cause the Trustee to use funds from the New Generation and Capacity Funding Account for any or all of the following purposes:
  - i. To be applied as a credit against the City's obligation share of either Costs of Acquisition and Construction or that portion of Project Annual Costs consisting of Other Annual Costs of the Plant Vogtle Additional Units Non-PPA Project, the Plant Vogtle Additional Units PPA Project and the Plant Vogtle Additional Units PPA-2 Project, without the consent of MEAG, or that portion of Project Annual Costs consisting of Annual Fixed Costs of the Plant Vogtle Additional Units Non-PPA Project, the Plant Vogtle Additional Units PPA Project, the Plant Vogtle Additional Units Non-PPA

and the Plant Vogtle Additional Units PPA-2 Project, with the consent of MEAG, which will not be withheld unless there are adverse federal tax consequences that impact the City.

- ii. To be applied as a credit against the City's obligation share of either Costs of Acquisition and Construction or that portion of Project Annual Costs consisting of Other Annual Costs of any future generation project created by MEAG after the effective date of the Amendment, without the consent of MEAG, or that portion of Project Annual Costs consisting of Annual Fixed Costs of any future generation project created by MEAG after the effective date of the Amendment, with the consent of MEAG.
- iii. In the event MEAG provides the City with the option of paying interest expense incurred in connection with the construction of any generation project prior to commercial operation date and to the extent that such payments do not result in adverse federal tax consequences that impact the City, to be applied as a credit against any capital contributions committed to by such Beneficiary in connection with exercising such option.
- iv. To be applied as a credit against capacity charges incurred by the City in connection with power purchase agreements entered into by MEAG for the purpose of meeting the supplemental power needs of the City.
- v. As payment to MEAG to mitigate that portion of any budgeted Bulk Power Supply cost increases incurred by the City in a Power Supply Year which exceeds the City's prior year's budgeted Bulk Power Supply costs by greater than twelve percent (12%).

The balance of the account on December 31, 2022, is \$597,265.

#### **NOTE 4 - ACCOUNTS RECEIVABLE**

#### **Operating Funds Receivable**

Accounts receivable at December 31, 2022 are as follows:

SPLOST TSPLOST Property Taxes Hotel/Motel Taxes LOST E-911 General Fund Receivables	\$ 83,024 75,975 161,933 3,060 57,997 104,160
Total General Government	 104,127 590,276
Gas Fund	 160,155
Water & Sewer Fund	169,651
Electrical Fund	977,929
Telecommunications Fund Sanitation Fund	29,959 149,861
Total Enterprise Funds	 1,487,555
Totals	\$ 2,077,831

#### **NOTE 5 - INTERFUND TRANSFERS**

During the course of normal operations, numerous transactions take place between funds such as expenditures or transfers of resources to provide services, service debt or construct assets. These inter-fund transactions are eliminated and no interest is charged on such transfers.

			_				
TRANSFERS OUTS	Ge	neral Fund	E-911	s	anitation		Totals
General Fund	\$	-	\$ 176,069	\$	-	\$	176,069
Hotel/Motel		18,093	-		-		18,093
SPLOST		-	-		206,875		206,875
ARPA		257,612	-		-		257,612
Water & Sewer		411,279	-		-		411,279
Electric		1,878,813	-		-		1,878,813
Gas		463,701	-		-		463,701
Sanitation		30,359	-		-		30,359
Telecom		75,641	-		-		75,641
Total	\$	3,135,498	\$ 176,069	\$	206,875	\$	3,518,442

\$206,875 was transferred to the Landfill fund from the SPLOST fund for qualified capital purchases per the referendum.

All other transfers were made for general operating purposes.

## **NOTE 6 - CAPITAL ASSETS**

Capital assets by fund type are summarized as follows:

## **Governmental Activities:**

	В	alance as of 12/31/21		Additions	De	ductions	Balance as of 12/31/22			
General Fund:										
Nondepreciable assets:										
Land	\$	132,719	\$	-	\$	-	\$	132,719		
Construction in progress		272,649		218,524		(15,450)		475,723		
Total nondepreciable assets		405,368		218,524		(15,450)		608,442		
Depreciable assets:										
Infrastructure		3,540,166		540,414		-		4,080,580		
Buildings		6,176,135		-		-		6,176,135		
Machinery & equipment		4,115,641		501,694		(88,039)		4,529,296		
Right-to-use equipment		-		9,328		-		9,328		
Total depreciable assets		13,831,942		1,051,436		(88,039)		14,795,339		
Accumulated depreciation:				<u> </u>						
Infrastructure		(2,133,759)		(53,993)		-		(2,187,752)		
Buildings		(1,087,181)		(162,822)		-		(1,250,003)		
Machinery & equipment		(3,460,703)		(203,588)		88,039		(3,576,252)		
Total accumulated depreciation		(6,681,643)		(420,403)		88,039		(7,014,007)		
Accumulated amortization:		(-,,,		( -,,		,		( ) - ) /		
Right-to-use equipment		-		(777)		-		(777)		
Total depreciable assets, net		7,150,299		630,256		-		7,780,555		
Total general government assets	\$	7,555,667	\$	848,780	\$	(15,450)	\$	8,388,997		
Business-type Activities:										
	В	alance as of 12/31/21		Additions	De	ductions	В	alance as of 12/31/22		
Water and Sewer Enterprise Fund:										
Nondepreciable assets										
Land	\$	2,500	\$	-	\$	-	\$	2,500		
Construction in progress		356,086		96,193		-		452,279		
Total nondepreciable assets		358,586		96,193		-		454,779		
Depreciable assets		,		<u> </u>						
Plant, systems, & equipment		23,658,081		66,974		-		23,725,055		
Total depreciable assets		23,658,081		66,974		-		23,725,055		
Accumulated depreciation:										
Plant, systems, & equipment		(12,208,678)		(930,535)		-		(13,139,213)		
Total accumulated depreciation		(12,208,678)		(930,535)		-		(13,139,213)		
Total depreciable assets, net		11,449,403		(863,561)		-		10,585,842		
Total water & sewer fund assets	\$	11,807,989	\$	(767,368)	\$	-	\$	11,040,621		
	Ψ	11,001,003	Ψ	(101,000)	Ψ		Ψ	11,040,021		

	Balance as c 12/31/21	of	Additions	De	eductions	Balance as of 12/31/22		
Natural Gas Enterprise Fund:								
Nondepreciable assets								
Construction in progress	\$	- \$	62,034	\$	-	\$	62,034	
Total nondepreciable assets		-	62,034		-		62,034	
Depreciable assets								
Plant, systems, & equipment	762,0		31,790		-		793,885	
Total depreciable assets	762,0	95	31,790		-		793,885	
Accumulated depreciation:								
Plant, systems, & equipment	(362,5		(40,573)		-		(403,154)	
Total accumulated depreciation	(362,5		(40,573)				(403,154)	
Total depreciable assets, net	399,5		(8,783)		-		390,731	
Total natural gas fund assets	\$ 399,5	14 \$	53,251	\$	-	\$	452,765	
Electric Enterprise Fund: Nondepreciable assets Land	\$ 2,0	00 \$	62,034	\$	_	\$	64,034	
Total nondepreciable assets	2,0		62,034		-		64,034	
Depreciable assets	_,•		,				,	
, Plant, systems, & equipment	2,620,0	07	31,790		-		2,651,797	
Total depreciable assets	2,620,0		31,790		-		2,651,797	
Accumulated depreciation:	_,,-		,				_,,.	
, equipment	(2,161,3	38)	(94,159)		-		(2,255,497)	
Total accumulated depreciation	(2,161,3		(94,159)		-		(2,255,497)	
Total depreciable assets, net	458,6	<u> </u>	(62,369)		-		396,300	
Total electric fund assets	\$ 460,6		(335)	\$	-	\$	460,334	
Solid Waste Transfer Facility Enterprise F Nondepreciable assets			<u> </u>					
Land	\$ 141,1	98 \$	-	\$	-	\$	141,198	
Construction in progress			62,034		-		62,034	
Total nondepreciable assets	141,1	98	62,034		-		203,232	
Depreciable assets								
Plant, systems, & equipment	3,318,0		195,821		(191,276)		3,322,634	
Total depreciable assets	3,318,0	89	195,821		(191,276)		3,322,634	
Accumulated depreciation:	<i>/-</i>		<i></i>				<i></i>	
Plant, systems, & equipment	(2,792,0		(128,489)		191,276		(2,729,243)	
Total accumulated depreciation	(2,792,0		(128,489)		191,276		(2,729,243)	
Total depreciable assets, net	526,0		67,332	_	-		593,391	
Total solid waste transfer faciltiy fund asse	\$ 667,2	57 \$	129,366	\$	-	\$	796,623	
Tele-Communication Enterprise Fund: Nondepreciable assets					<i></i>			
Construction in progress	\$ 94,4		-	\$	(94,479)	\$	-	
Total nondepreciable assets	94,4	79	-		(94,479)		-	
Depreciable assets		~ ~						
Plant, systems, & equipment	59,7		-		-		59,723	
Total depreciable assets	59,7	23	-		-		59,723	
Accumulated depreciation:	(00.0	40)	(5.070)				(00.040)	
Plant, systems, & equipment	(33,3		(5,972)		-		(39,318)	
Total accumulated depreciation	(33,3	<u> </u>	(5,972)		-		(39,318)	
Total depreciable assets, net	26,3		(5,972)	<u></u>	-	<u>۴</u>	20,405	
Total tele-communication fund assets	\$ 120,8	56 \$	(5,972)	\$	(94,479)	\$	20,405	

Additions to the utility plant in service are recorded at cost or, if contributed property, at their estimated fair value at time of contribution. Repairs and maintenance are recorded as expenses; renewals and betterments are capitalized. The sale or disposal of capital assets is recorded by removing cost and accumulated depreciation from the accounts and charging the resulting gain or loss to income.

Depreciation was charged to functions as follows:

Governmental activities:	
General Government	\$ 118,765
Public Safety	197,439
Public Works	85,133
Housing and Development	12,725
Culture and Recreation	7,118
Business-type activities:	
Water & Sewer Fund	930,535
Electric Fund	94,159
Gas Fund	40,573
Sanitation Fund	128,489
Telecommunication Fund	 5,972
	\$ 1,620,908

## NOTE 7 - LONG TERM DEBT

The following is a summary of changes in long-term debt for the year ended December 31, 2022:

	Balance, December 31, 2021		December 31,		Balance, December 31, 2022		Amounts Due Within One Year		
Governmental Funds:									
Compensated absences	\$	183,137	\$	131,499	\$ 153,563	\$	161,073	\$	-
Notes payable		3,234,125		458,032	73,716		3,618,441		135,756
Lease payable		-		9,328	464		8,864		1,860
Totals	\$	3,417,262	\$	598,859	\$ 227,743	\$	3,788,378	\$	137,616
Proprietary Funds:									
Landfill postclosure liability	\$	34,689	\$	-	\$ 16,000	\$	18,689	\$	16,000
Compensated absences		89,746		54,368	57,888		86,226		-
Notes payable		838,952		849,142	535,365		1,152,729		185,822
Bonds payable		4,295,000		-	565,000		3,730,000		580,000
Totals	\$	5,258,387	\$	903,510	\$ 1,174,253	\$	4,987,644	\$	781,822

#### Governmental Funds

On August 16, 2020, the City obtained a loan from the USDA for the payoff of the short-term loan that was for the construction of a new Fire Department Complex that houses the Fire Department, E-911 and the Police Department. The total loan was for \$3,397,000 at 3.25% payable in 360 monthly payments of \$14,811 beginning September 16, 2020 and a final balloon payment of \$16,496. The balance of this note on December 31, 2022 was \$3,160,410.

Annual installment requirements are as follows:

Year Ending	Principal		I Interest		Interest		Totals	
2023	\$	76,146		\$	101,586		\$	177,732
2024		78,658			99,074			177,732
2025		81,252			96,480			177,732
2026		83,933			93,799			177,732
2027		86,702			91,030			177,732
2028-2032		478,349			410,311			888,660
2033-2037		562,629			326,031			888,660
2038-2042		661,759			226,901			888,660
2043-2047		778,354			110,306			888,660
2048-2049		272,628	_		7,671			280,299
Total	\$	3,160,410	_	\$	1,563,189		\$ 4	4,723,599

On October 14, 2022, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of a Nitehawk Sweeper Truck. The total loan was for \$124,698 at 3.49% payable in 5 annual payments of \$27,626 beginning October 2023. The balance of this note on December 31, 2022 was \$124,698.

Annual installment requirements are as follows:

Year Ending	P	Principal		Interest		Totals
2023	\$	23,201	\$	4,426	\$	27,627
2024		24,084		3,542		27,626
2025		24,925		2,702		27,627
2026		25,795		1,832		27,627
2027		26,693		932		27,625
Total	\$	124,698	\$	13,434	\$	138,132

On November 1, 2022, the City obtained a loan from their Georgia Municipal Association, Master Note, for the construction of a Utility Complex. The total loan was for \$1,000,000 at 3.25% with the General Fund's portion being \$333,333 payable in 10 annual payments of \$38,666 beginning January 2023. The balance of this note on December 31, 2022 was \$333,333.

Annual installment requirements are as follows:

Year Ending	P	Principal		Interest		Totals
2023	\$	36,409	\$	2,257	\$	38,666
2024		28,882		9,784		38,666
2025		29,810		8,857		38,667
2026		30,816		7,850		38,666
2027		34,831		6,835		41,666
2028-2032		172,585		17,745		
Total	\$	333,333	\$	53,328	\$	196,331

#### **Proprietary Funds**

On January 16, 2020, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of a Refuse Truck. The total loan was for \$154,460 at 3.65% payable in five annual payments of \$34,355 beginning January 16, 2021. The balance of this note on December 31, 2022 was \$0.

On September 27, 2020, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of a Freightliner Truck. The total loan was for \$116,250 at 3.63% payable in 60 monthly payments of \$2,122 beginning October 27, 2020. The balance of this note on December 31, 2022 was \$0.

On June 25, 2021, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of two John Deere Backhoe Loaders. The total loan was for \$113,500 at 2.92% payable in 5 annual payments of \$24,727 beginning July 1, 2021. The balance of this note on December 31, 2022 was \$0.

On July 19, 2021, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of Vactor Sewer Cleaner. The total loan was for \$397,713 at 1.66% payable in 5 annual payments of \$83,547 beginning August 20, 2022. The balance of this note on December 31, 2022 was \$320,768.

### Annual installment requirements are as follows:

Year Ending	 Principal		Interest		Totals		
2023	\$ 78,223	9	6	5,325	\$	83,547	
2024	79,521			4,026		83,547	
2025	80,841			2,706		83,547	
2026	 82,183			1,364		83,547	
Total	\$ 320,768	9	6	13,421	\$	334,188	

On April 6, 2021, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of Ford F-550. The total loan was for \$186,641 at 2.70% payable in 5 annual payments of \$40,405 beginning April 6, 2022. The balance of this note on December 31, 2022 was \$0.

On June 27, 2022, the City obtained a loan from their Georgia Municipal Association, Master Note, for the purchase of a 2023 Peterbuilt Semi-truck. The total loan was for \$182,475 at 3.08% payable in 60 monthly payments of \$3,282 beginning July 15, 2022. The balance of this note on December 31, 2022 was \$165,294.

Annual installment requirements are as follows:

Year Ending	P	Principal		Interest		Totals
2023	\$	34,781	\$	4,603	\$	39,384
2024		35,866		3,516		39,382
2025		36,988		2,396		39,384
2026		38,143		1,240		39,383
2027		19,516		176		19,692
Total	\$	165,294	\$	11,931	\$	177,225

On November 1, 2022, the City obtained a loan from their Georgia Municipal Association, Master Lease, for the construction of a Utility Complex. The total loan was for \$1,000,000 at 3.25% with the Enterprise Funds' portion being \$666,667 payable in 10 annual payments of \$77,332 beginning January 2023. The balance of this note on December 31, 2022 was \$666,667.

Annual installment requirements are as follows:

Year Ending	P	Principal		Interest		Totals	
2023	\$	72,818	\$	4,514		\$	77,332
2024		57,764		19,568			77,332
2025		59,619		17,713			77,332
2026		61,632		15,700			77,332
2027		63,663		13,669			77,332
2028-2032		351,171		35,489			386,660
Total	\$	666,667	\$	106,653		\$	773,320

#### **Bonds Payable**

On January 1, 2009, the City of Blakely, Georgia issued \$7,965,000 of its General Obligation Bonds (Sewer Project), Series 2009A with annual interest rates ranging from 2.0% to 4.35%. The proceeds will be used to expand the Plant Street Facility capacity from 1.312 Million Gallons per Day (MGD) to 2.0 MGD, replacing the current operations building and upgrading other operating systems and equipment. The Bonds are direct general obligations to the City and are payable from the levy of an ad valorem tax, without limitation as to rate or amount, levied on all taxable property including all real property, within the City subject to taxation for general obligation bond purposes. During 2020, the Bond was refinanced.

On June 4, 2020, the City of Blakely, Georgia issued \$5,380,000 of its General Obligation Bonds (Sewer Project), Series 2020 with annual interest rates ranging from 2.0% to 4.35%. The proceeds were used to pay off (refund) the existing bond series 2009A. The Bonds are direct general obligations to the City with a provision for levying a bond millage to pay from ad valorem tax, without limitation as to rate or amount, levied on all taxable property including all real property, within the City subject to taxation for general obligation bond purposes. The City has not levied a special mill rate because debt service requirements are being paid from water and sewer fund revenues. The balance as of December 31, 2022 was \$3,730,000.

Annual future debt service requirements for the maturity of the Series 2020 Bonds are as follows:

Year Ending	Principal	Interest	Totals
2023	\$ 580,000	\$ 104,813	\$ 684,813
2024	595,000	88,515	683,515
2025	615,000	71,796	686,796
2026	630,000	54,514	684,514
2027	645,000	36,811	681,811
2028	665,000	18,686	683,686
Total	\$ 3,730,000	\$ 375,135	\$ 4,105,135

#### Lease Payable

In 2022, the City entered into a lease agreement with Pitney Bowes for five years. As of December 31, 2022 in accordance with GASB Statement No. 87 - Leases, the Right-To-Use Lease asset estimated future liabilities are as follows:

Year Ending	Pr	incipal	Inte	erest	Totals		
2023	\$	1,860	\$	15	\$	1,875	
2024		1,863		11		1,874	
2025		1,866		8		1,874	
2026		1,870		5		1,875	
2027		1,405		1		1,406	
	\$	8,864	\$	\$ 40		8,904	

#### **Compensated Absences**

Compensated absences will be liquidated by the prospective funds they are recorded in. The funds used to liquidate compensated absences are the General Fund, the Water and Sewer Enterprise Fund, the Electric Enterprise Fund, the Solid-Waste Enterprise Fund, the Natural Gas Enterprise Fund, and Tele-Communication Fund.

## **NOTE 8 - PROGRAM REVENUES**

General Government Business licenses, fees, and other charges for services	\$	187,048
Public Works Shop fees	\$	10,572
Public Safety E911 revenue Fines & forfeitures and other charges for services	\$ \$	592,962 291,321
Water & Sewer Fund Water & sewer services	\$	1,984,350
Natural Gas Fund Natural gas fees	\$	2,029,949
Electric Fund Electric fees	\$	9,831,719
Solid-Waste Transfer Fund Landfill fees	\$	1,322,248
Tele-Communication Fund Telecom fees	\$	45

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## NOTE 9 - PENSION PLAN

The Plan is a defined benefit plan and is administered by the Georgia Municipal Association. The Plan provides retirement, disability, and death benefits to plan members and beneficiaries. Participation in the Plan was approved by resolution of the City Council. All full-time employees are eligible to participate in the City's noncontributory defined benefit pension plan after completion of one year of service. Benefits vest after five years of service, and participants become eligible to retire at age 65 with 5 years of participation in the plan.

The City of Blakely, Georgia is a participating member of the Georgia Municipal Employees Benefit System (GMEBS), an agent multiple-employer public employee pension plan administered by the Board of Trustees of the System. The Georgia Municipal Employees Benefit System issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to: Georgia Municipal Association, The Burgess Building, 201 Pryor Street, SW, Atlanta, GA 30303-3606.

As of July 1, 2022, the date of the most recent actuarial valuation, there were 216 participants consisting of the following:

Benefits for retired participants and beneficiaries	68
Terminated vested participants	44
Active vested employees	104
Total	216

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The difference between the resulting rate and the rate on the ongoing basis is a margin for adverse deviation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of March 31, 2022 (see the discussion of the pension plan's investment policy) are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic equity	45%	6.55%
International equity	20%	7.30%
Domestic fixed income	20%	0.40%
Real estate	10%	3.65%
Global fixed income	5%	0.50%
Cash	0%	
Total	100%	

Rate of Return: 7.375% On-going basis, based on long-term expected rate of return on pension plan investments.

## **Funding Policy**

The City is required to contribute an actuarially determined amount to the Plan's trust. The contribution amount is determined using the actuarial methods and assumptions approved by the Board of Trustees, and must satisfy the minimum contribution requirements as set forth in the State of Georgia statutes. The annual recommended contribution is the sum of 1) the normal cost (including administrative expenses), 2) the closed level dollar amortization of the unfunded actuarial accrued liability over a period that ranges from 10 to 30 years based on the funding policy adopted by the GMEBS Board of Trustees, and 3) interests on these amounts from the valuation date to the date contributions are paid. The recommended current rate of contribution for the City is 10.91% of annual covered payroll. Employees are not required to contribute to the Plan.

## **Actuarial Valuation Information**

Valuation Date	July 1, 2022
Actuarial Cost Method	Projected Unit Credit
Amortization Method	Closed level dollar for remaining unfunded liability
Remaining Amortization Period	Remaining amortization period varies for the bases, with a net effective amortization period of 10 years
Asset Valuation Method	Sum of actuarial value at beginning of year and the cash flow during the year plus the assumed investment return, adjusted 10% of the amount of the value exceeds or is less than the market value at end of the year. The actuarial value is adjusted, if necessary, to be within 20% of market value.
Net Investment Rate of Return Projected Salary Increases Cost of living adjustment	7.375% 2.25% plus service based merit increases N/A

The methods and assumptions used in the July 1, 2022 valuation were approved by the Board in December 2019 based on the results of an actuarial experience study for the period January 1, 2015 through June 30, 2019 conducted by Segal in November and December of 2019. The mortality tables (other than the one used for the plan termination basis) are projected generationally from 2012 to future years using 60% of the sex-distinct improvement rates under the 2019 OASDI Trustees Report used for the intermediate alternative.

Funded Plan Status

Actuarial Valuation	Actuarial Value of Assets	Acturial Accrued Liability (AAL)	(Surplus) AAL (UAAL)	Funded Ratio	Covered Payroll	Percentage of Covered Payroll*
Date	(a)	(b)	(b) - (a)	(a) / (b)	(c)	[(b) - (a)] / (c)
7/1/2013	5,001,653	6,125,955	1,124,302	81.65%	2,382,583	47.19%
7/1/2014	5,215,550	6,490,633	1,275,083	80.36%	2,046,450	62.31%
7/1/2015	5,387,571	6,550,042	1,162,471	82.25%	2,154,375	53.96%
7/1/2016	5,542,708	6,634,929	1,092,221	83.54%	2,306,454	47.35%
7/1/2017	5,698,962	6,776,177	1,077,215	84.10%	2,761,606	39.01%
7/1/2018	5,855,687	7,396,711	1,541,024	79.17%	2,762,964	55.77%
7/1/2019	5,995,761	7,630,280	1,634,519	78.58%	3,622,865	45.12%
7/1/2020	6,081,081	8,411,908	2,330,827	72.29%	3,935,869	59.22%
7/1/2021	6,360,548	8,496,949	2,136,401	74.86%	3,593,358	59.45%
7/1/2022	6,821,922	8,412,754	1,590,832	81.09%	3,886,473	40.93%

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Change in the Net Pension Liability

		Total Pension Liability (a)		 Fiduciary Net Position (b)	Net P	ension Liability (a)-(b)
Balance at March 31, 2021	*	\$	9,011,541	\$ 7,102,886	\$	1,908,655
Changes for the year:						
Service cost			131,368	-		131,368
Interest			653,923	-		653,923
Difference between expected and						
actual expenses			(297,144)	-		(297,144)
Employer contributions			-	498,186		(498, 186)
Employee contributions			-	-		-
Net investment income			-	433,191		(433,191)
Benefit payments			(552,317)	(552,317)		-
Administrative expense			-	(21,712)		21,712
Other changes			-	 -		-
Net Changes			(64,170)	 357,348		(421,518)
Balance at March 31, 2022	**	\$	8,947,371	\$ 7,460,234	\$	1,487,137

\* Entry Age Normal liabilities calculated using ages and service amounts as of July 1, 2021 are used to measure TPL as of March 31, 2021. The balances as of March 31, 2021 constitute measurements of the NPL for the year ending December 31, 2021.

\*\* Entry Age Normal liabilities calculated using ages and service amounts as of July 1, 2022 are used to measure TPL as of March 31, 2022. The balances as of March 31, 2022 constitute measurements of the NPL for the year ending December 31, 2022.

Discount Rate. The discount rate used to measure the total pension liability was 7.375%. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current Plan members. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate		1% Decrease (6.375%)		urrent Rate (7.375%)		Increase .375%)		
		\$ 2,475,264		1,487,137	\$	651,478		
Pension expense for the year ended	Dece	ember 31, 2022	2					
Service cost				\$	131,368	3		
Interest on TPL					653,923	3		
Employee contributions				-				
Administrative expenses				21,712				
Expected return on assets					(521,041	)		
Expensed portion of current year per	iod							
differences between expected an	id acti	ual experience	in TPL		(74,286	6)		
Expensed portion or current year per	riod a	ssumption cha	nges			-		
Current year plan changes						-		
Expensed portion of current year per	iod di	fferences						
between projected and actual inv	15,570							
Current year recognition of deferred	inflow	s and outflows						
established in prior years.					(5,583	3)		
Total expense					\$ 221,663			

Deferred outflows/inflows of resources related to pensions

	Deferre	d Outflows of	Defei	red Inlfows of
	Re	sources	R	esources
Difference between expected and actual experience	\$	88,967	\$	(237,938)
Changes in assumptions		96,678		-
Net difference between projected and actual earnings on pension				
plan investments *		-		(706,670)
Total	\$	185,645	\$	(944,608)

\* Individual period investment outflows and inflows are being shown netted in accordance with GASB 68 paragraph 33b.

Amounts reported as deferred outflows of resources and deferred inflow of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31,	2023	\$ (55,278)
	2024	(284,866)
	2025	(436,389)
	2026	17,570
	2027	-

## **NOTE 10 - COMMITMENTS AND CONTINGENCIES**

#### **Compensated Absences**

The City permits employees to accumulate a limited amount of earned but unused vacation leave, which will be paid to employees upon separation from service with the City. The estimated current portion of the liability for vested vacation benefits attribute to the City's governmental fund is recorded as an expenditure and liability. The long-term portion is recorded as a long term debt. The amounts attribute to proprietary funds are charged to expense and a corresponding liability in the applicable fund.

#### **Risk Management and Litigation**

The City is exposed to various risks of losses related to torts: theft of, damage to, and destruction of asset; errors and omissions; injuries to employees; and natural disasters. Significant losses are covered by commercial insurance. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

The City attorney has advised that legal actions in process or pending should not materially affect the financial position of the City. The City is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has obtained insurance coverage from commercial insurance companies.

Pursuant to provisions of the Official Code of Georgia Annotated, the City of Blakely became a member of the GMA Inter-local Risk Management Agency. The agency established and administers one or more group selfinsurance funds and a risk management service to prevent or lessen the incidence and severity of casualty and property losses occurring in the operation of government. The agency is to defend and protect in accordance with the member government contracts and related coverage descriptions any member of the agency against liability or loss.

Blakely, Georgia must participate at all times in at least one fund that is established by the agency. Other responsibilities of the City are as follows:

- 1. To pay all contributions, assessments or other sums due the agency at such times and in such amounts as shall be established by the agency;
- 2. To select a person to serve as a member representative;
- 3. To allow the agency and its agents reasonable access to all facilities of the City and all records, including but not limited to financial records, which relate to the purpose of the agency to represent the City;
- 4. To allow attorneys appointed by the agency to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the fund established by the agency;
- 5. To assist and cooperate in the defense and settlement of claims against the City;

- 6. To furnish full cooperation to the agency's attorneys, claims adjusters, service company, and any agent, employee, officer or independent contractor of the agency relating to the purposes of the agency;
- 7. To follow all loss reduction and prevention procedures established by the agency;
- 8. To furnish to the agency such budget, operating and underwriting information as may be requested; and
- 9. To report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the agency or any fund established by the agency being required to pay claim for loss or injuries to City property or injuries to persons or property when such loss or injury is within the scope of the protection of a fund or funds in which the City participates.

Blakely, Georgia retains up to the first \$5,000 of each risk of loss in the form of a deductible. The City files all claims with the agency and the agency bills the City for any loss up to the deductible.

Pursuant to provisions of the Official Code of Georgia Annotated, Blakely, Georgia became a member of the GMA-GSIWCF (a Workers' Compensation Self-Insurance Fund). The liability of the fund to the employees of any employer (Blakely, Georgia is specifically limited to such obligations as are imposed by the applicable state laws against the employer for workers' compensation and/or employers' liability.)

As part of these risks pools, the City is obligated to pay all contributions and assessments as prescribed by the pools, to cooperate with the pools' agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the findings being required to pay any claims of loss. The City is also to allow the pools' agents and attorney to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the funds.

The fund is to defend, in the name of and on behalf of the members, any suits or other proceedings which may at any time be instituted against them on account of injuries or death within the preview of the Workers' Compensation Law of Georgia, or on the basis of employer's liability, including suits or other proceedings alleging such injuries and demanding of compensation therefore, although such suits, other proceedings, allegations or demands be wholly groundless, false, or fraudulent. The fund is to pay all costs taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation, or defense.

## Compliance with Legal Provisions

The City participates in certain federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

## NOTE 11 - DEFERRED COMPENSATION PLAN

The City participates in the ACCG 457 Deferred Compensation Plan for the City of Blakely (the Plan), a defined contribution plan created in accordance with Internal Revenue Code Section 457. The Plan is administered by Government Employee Benefits Corporation of Georgia (GEBCorp). The Plan is available to all full-time City employees, and permits them to defer a portion of their salary until future years. Distributions from the Plan are not available to employees until termination, retirement, death, disability or unforeseeable emergency. Plan assets are held in trust for the benefit of the plan participants and their beneficiaries, and will not be diverted to any other purpose.

Participation in the Plan was approved by resolution of the City Council. Plan provisions are established and may be amended by GEBCorp.

For the year ended December 31, 2022, actual contributions by the City and Plan participants were \$40,230 and \$82,416 respectively.

## NOTE 12 - LANDFILL CLOSURE AND POSTCLOSURE CARE COST

The City stopped accepting solid waste at its landfill site April 8, 1994. State and federal laws and regulations require the City to perform certain maintenance and monitoring functions at the landfill site for 30 years after closure. The \$18,689 reported in the long-term debt as a landfill post closure liability at December 31, 2022, represents the projected annual cost to perform annually recurring post closure care for the approximately six years

remaining. Due to changes in technology, monitoring period, laws or regulations these costs may change in the future. The City intends to and expects to be able to finance post closure costs from current financial resources.

Prior to 1998, the City had expected its required monitoring period to be five years from April 8, 1994. In 1998 the City determined that its monitoring period would probably extend past the original five-year period and determined that an extension of the estimate to thirty years would be appropriate.

## NOTE 13 - POWER SALES CONTRACT

In July 1976 the City of Blakely entered into a contract with the Municipal Electric Authority of Georgia (MEAG). The purpose of the agreement was to secure electric power supply from MEAG. MEAG consented to provide this power supply to the City of Blakely in return for the City's promise to pay its share of MEAG's cost of generating and transmitting electrical power.

The term of the contract will continue in full force until such time, not exceeding fifty years, as all of MEAG's bonds and the interest thereon have been paid or provision for payment has been made or until such time as the MEAG Project is retired from service, whichever is later.

MEAG has issued bonds to generate funds for the purpose of building generation and transmission plants. Each participant, such as the City of Blakely, is responsible for their prorata share of those bonds until they are paid or deferred.

## NOTE 14 - RELATED ORGANIZATION

The City's related organization, Housing Authority, is excluded from the financial reporting entity because the City's accountability does not extend beyond making board appointments. The Housing Authority of the City of Blakely, Georgia is a related organization of the City of Blakely. The five citizens who serve as the governing board of the Housing Authority are appointed by the mayor and approved by the City Council. The City has no significant influence over the management, budget or policies of the Housing Authority. Audited financial statements are available from the Housing Authority.

## NOTE 15 - JOINT VENTURES

## Southwest Georgia Regional Commission

City of Blakely, in conjunction with fifty- seven other cities and counties in the southwest Georgia area, participates in the Southwest Georgia Regional Commission. Membership in an RC is required by Code of Georgia Section 50-8-34 which provides for the organizational structure of the RC in Georgia. The City of Blakely paid membership dues to the Southwest Georgia Regional Commission for the year ended December 31, 2022. The RC Board membership includes a representative of the membership governments who is selected by the respective governing body. Georgia law also provides that the member governments are liable for any debts or obligations of an RC beyond its resources. Financial statements are available from the RC at 30 West Broad Street, Camilla, Georgia 31730.

## NOTE 16 - HOTEL/MOTEL TAX

The City of Blakely has imposed a 5% hotel/motel tax on lodging facilities with the City. Revenues collected during the year ended December 31, 2022, were \$48,135. \$31,475 was paid to the Court Square Development Authority to promote tourism within the City of Blakely, Georgia.

## NOTE 17 - OTHER POSTEMPLOYMENT BENEFITS

The City of Blakely offers continued health care insurance to eligible retirees under federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA).

COBRA continuation coverage is the temporary extension of group health plan coverage that must be offered to certain Plan Participants and their eligible family members (called "Qualified Beneficiaries") at group rates. The right to COBRA continuation coverage is triggered by the occurrence of a life event that results in the loss of coverage under the terms of the Plan (the "Qualifying Event"). The coverage must be identical to the Plan to the Plan coverage that the Qualified Beneficiary had immediately before the Qualifying Event, or if the coverage has been changed, the coverage must be identical to the coverage provided to similarly situated active employees who have not experienced a Qualifying Event.

The City of Blakely serves as the Plan Administrator for a Consolidated Omnibus Budget Reconciliation, COBRA, plan. The plan allows eligible employees to retain health insurance coverage not retiring from the City of Blakely. Qualified Beneficiaries include any individual who, on the day before a Qualifying Event, is covered under Plan by virtue of being on that day either a covered Employee, the Spouse of a covered Employee, or a Dependent child of a covered Employee. The Plan is financed as on a pay-as-you-go- basis by each Plan participant.

## **NOTE 18 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

No expenditures exceeded the budget at the legal level of budgetary control.

#### NOTE 19 - TRANSPORTATION SPECIAL PURPOSE LOCAL OPTIONS SALES TAX REFERENDUM

On February 6, 2018, a referendum was held to determine whether to impose a 1% Transportation Special Purpose Local Option Sales Tax in Early County, Georgia. This referendum was passed with part of the revenue collected being designated for the City of Blakely as detailed on the "Schedule of Transportation Special Purpose Local Option Sales Taxes" as listed in the Table of Contents. The tax period for this referendum is not to exceed five (5) years.

## NOTE 20 - SPECIAL ITEM – SALE OF CAPITAL ASSETS

During the year ended December 31, 2022, the City sold certain capital assets, which were transactions the City considers infrequent in occurrence. The City has reported these transactions as special items in the government-wide financial statements as required by GASB 34, paragraph 56.

The transactions consisted of dispositions of a 2007 Ford F-150, 2013 Chevy Tahoe, mower, and a trailer.

#### NOTE 21 - SUBSEQUENT EVENT

As of the date of this report, June 30, 2023, there are no subsequent events that would materially affect the financial statements and require disclosures.

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# **REQUIRED SUPPLEMENTARY INFORMATION**

## CITY OF BLAKELY, GEORGIA BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	Budget	Amounts		
	Original	Final	Actual Amounts	Variance with Final Budget- Positive (Negative)
REVENUES				
Taxes				
Property	\$ 1,088,500	\$ 1,088,500	\$ 1,120,244	\$ 31,744
Sales	785,000	785,000	1,028,613	243,613
Franchise	30,000	30,000	44,852	14,852
Licenses and permits	100,000	100,000	113,760	13,760
Intergovernmental	940,107	975,107	184,094	(791,013)
Charges for services	212,800	212,800	229,434	16,634
Fines and forfeitures	105,000	105,000	61,992	(43,008)
Interest revenue	4,000	4,000	2,396	(1,604)
Miscellaneous	137,500	155,809	127,347	(28,462)
Total revenues	3,402,907	3,456,216	2,912,732	(543,484)
EXPENDITURES Current:				
General government:	0 500 505			4 70 4 000
Finance and administration	2,568,505	2,118,304	386,942	1,731,362
Total general government	2,568,505	2,118,304	386,942	1,731,362
Judicial Recorder's court	146 900	140 440	104 262	20.077
	<u> </u>	<u> </u>	104,363	38,077
Total judicial Public cofety:	140,090	142,440	104,363	38,077
Public safety: Police	1 570 940	1 761 090	1 666 000	05 744
Fire	1,579,840 1,046,000	1,761,980 1,145,343	1,666,239 1,105,169	95,741
Total public safety	2,625,840	2,907,323	2,771,408	<u>40,174</u> 135,915
Public works:	2,023,040	2,907,323	2,771,400	155,915
Highways and streets	575,241	1,209,876	1,035,409	174,467
Maintenance and shop	185,695	257,245	207,347	49,898
Total public works	760,936	1,467,121	1,242,756	224,365
Health & Welfare:	100,000	1,407,121	1,242,700	224,000
Welfare	22,300	102,300	92,445	9,855
Community services	64,635	69,685	46,911	22,774
Total health & welfare	86,935	171.985	139,356	32,629
Cultural & Recreation:				02,020
Recreation	115,000	115,000	115,000	-
Libraries	37,000	37,000	36,470	530
Total cultural & recreation	152,000	152,000	151,470	530
Housing & Development:				
Building Inspection	162,770	173,820	164,645	9,175
Total housing & development	162,770	173,820	164,645	9,175
Total current expenditures	6,503,876	7,132,993	4,960,940	2,172,053
Debt service:				
Principal	69,344	69,344	48,770	20,574
Interest	49,600	49,600	70,184	(20,584)
Total debt service	118,944	118,944	118,954	(10)
Total expenditures	6,622,820	7,251,937	5,079,894	2,172,043
Excess (deficiency) of revenues over				
expenditures	(3,219,913)	(3,795,721)	(2,167,162)	(2,715,527)
OTHER FINANCING SOURCES (USES)				
Loan Proceeds	-	458,032	458,032	-
Lease Proceeds	-	-	9,328	9,328
Transfers In	1,759,309	1,759,309	3,135,498	1,376,189
Transfers (Out)	-	-	(176,069)	(176,069)
Total other financing sources and uses	1,759,309	2,217,341	3,426,789	1,209,448
SPECIAL ITEMS				
Sale of capital assets	1,000	7,430	7,430	
Net Change in Fund Balance	\$ (1,459,604)	\$ (1,570,950)	\$ 1,267,057	\$ 2,838,007

# CITY OF BLAKELY, GEORGIA NOTES TO REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2022

## **Budget and Budgetary Accounting**

The City prepares its annual operating budget under the provisions of the Georgia Code. In accordance with those provisions, the following process is used to adopt the annual budget:

- a. Prior to December 1, the City Clerk submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings are conducted at regular Council meetings to obtain taxpayer comments. Public hearings are held no late than 15 days prior to the beginning of the budget year.
- c. Subsequent to the public hearings but no later than seven days prior to January 1, the budget is legally enacted through the passage of a resolution by the City Council.

All funds with revenues and/or expenditures/expenses as defined by State law are required to have annual budgets under this section of State Law, except funds of public trust or authorities. The legal level of control at which expenditures may not legally exceed appropriations is the object category level by department within a fund. State statutes recognize the following object categories as the minimum legal level of control by department.

- Personal Services
- Materials and Supplies
- Other Services and Charges
- Capital Outlay
- Debt Service
- Inter-fund Transfers

All supplemental appropriations require the approval of the City Council. All transfers of appropriation between department and object categories require the approval of the City Council.

The City prepared and adopted a legal annual budget for all governmental funds.

## **Budgetary Accounting**

The annual operating budgets of governmental funds are prepared and presented on the cash basis of accounting.

## Budget Requirements

There were no supplemental or decreases in budget appropriations made and approved by the City Council.

## SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY AND RELATED RATIOS

		2022		2021		2020	 2019		2018		2017
Service cost Interest Differerences between expected and actual experience Changes of assumption	\$	131,368 653,923 (297,144) -	\$	130,658 642,988 (30,161) -	\$	118,543 589,494 355,867 -	\$ 88,011 567,147 173,031 -	\$	102,481 526,086 448,552 141,903	\$	83,207 517,206 25,318 -
Changes in benefit terms Benefit payments, including refunds of employee contributions Other		- (552,317) -		- (639,529) -		- (581,261) 392,940	- (540,265) -		- (526,294) -		- (496,014) -
Net change in total pension liability		(64,170)		103,956		875,583	 287,924		692,728		129,717
Total Pension Liability as of beginning		9,011,541	_	8,907,585	_	8,032,002	 7,744,078	_	7,051,350	_	6,921,633
Total Pension Liability as of ending (a)	\$ 8	8,947,371	\$	9,011,541	\$	8,907,585	\$ 8,032,002	\$	7,744,078	\$	7,051,350
Employer contributions Employee contributions	\$	498,186	\$	417,937	\$	361,447	\$ 304,261 -	\$	282,769	\$	290,555
Net investment income Benefit payments, including refunds of employer contributions		433,191 (552,317)		2,264,167 (639,529)		(376,804) (581,261)	202,399 (540,265)		656,846 (526,294)		612,785 (496,014)
Administrative expense Other		(21,712)		(20,959)		(24,304)	(20,847)		(20,195)		(21,770)
Net Change in fiduciary net position		357.348		2,021,616		(620,922)	 (54,452)		393,126		385.556
Plan fiduciary net position - beginning	÷	7,102,886		5,081,270		5,702,192	5,756,644		5,363,518		4,977,962
Plan fiduciary net position - ending (b)	\$	7,460,234	\$	7,102,886	\$	5,081,270	\$ 5,702,192	\$	5,756,644	\$	5,363,518
Net Pension Liability - ending: (a)-(b)	\$	1,487,137	\$	1,908,655	\$	3,826,315	\$ 2,329,810	\$	1,987,434	\$	1,687,832
Plan's fiduciary net position as a percentage of the total pension liability		83.38%		78.82%		57.04%	70.99%		74.34%		76.06%
Covered-employee payroll	\$ 3	3,886,473	\$	3,593,358	\$	3,935,869	\$ 3,622,865	\$	2,762,964	\$	2,761,601
Net pension liability as a percentage of covered-employee payroll		38.26%		53.12%		97.22%	64.31%		71.93%		61.12%

## City of Blakely, Georgia **Required Supplementary Information - Pension Plan** December 31, 2022

#### SCHEDULE OF CONTRIBUTIONS

	2022	2021	2020	2019	2018	
Actuarially determined contribution	*	\$ 498,662	\$ 401,792	\$ 350,978	\$ 294,918	
Contributions in relation to the actuarially determined contribution	*	490,590	397,558	348,306	293,703	**
Contribution deficiency (excess)	*	8,072	4,234	2,672	1,215	
Covered-employee payroll	*	3,593,358	3,935,869	3,622,865	2,762,964	***
Contributions as a percentage of coveredemployee payroll	*	13.65%	10.10%	9.61%	10.63%	

\* 2022 information will be determined after fiscal year end and will be included in the 2023 valuation report.

\*\* Contributions are recorded based on date of receipt into the GMEBS trust. Minor timing issues in receipt of monthly payments are not indicative of non-compliance with GMEBS funding policy. A plan is in compliance with the GMEBS funding policy if it pays either the dollar amount or the percentage of employee-covered payroll of the actuarially determined contributions. \*\*\*2021 covered payroll is based on data collected as of March 31, 2021 for the 2021 actuarial valuation.

## NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date	The actuarially determined contribution was determined as of July 1, 2022, with an interest adjustment to the fiscal year. Contributions in relation to this actuarially determined contribution will be reported for the fiscal year ending December 31, 2023.									
Methods and assumptions used to determine contribution rates:										
Actuarial Cost Method Projected Unit Credit										
Amortization Method	Closed level dollar for remaining unfunded liability									
Remaining Amortization Period	Remaining amortization period varies for the bases, with a net effective amortization period of 10 years									
Asset Valuation Method	Sum of actuarial value at beginning of year and the cash flow during the year plus the assumed investment return, adjusted by 10% of the amount that the value exceeds or is less than the market value at end of year. The actuarial value is adjusted, if necessary, to be within 20% of market value.									
Actuarial Assumptions: Net Investment Rate of Return Projected Salary Increases Cost of Living Adjustments Retirement Age age 65-69 72 and over Mortality	<ul> <li>7.375%</li> <li>2.25% plus service based merit increases</li> <li>N/A</li> <li>75%</li> <li>100%</li> <li>Sex-distinct Pri-2012 head-count weighted Healthy Retiree</li> <li>Mortality Table with rates multiplied by 1.25</li> </ul>									

## CITY OF BLAKELY, GEORGIA COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS DECEMBER 31, 2022

	Capital Improvemen			ojects Funds	unds Special Revenue Funds							
	SPL	.OST Fund	TSI	PLOST Fund	Hot	el/Motel Tax Fund		E-911 Fund		ARPA Fund	т	otal Funds
ASSETS												
Cash, including time deposits	\$	-	\$	-	\$	-	\$	2,181	\$	908,547	\$	910,728
Accounts receivable		-		-		-		104,160		-		104,160
Taxes receivable		83,024		75,975		3,060		-		-		162,059
Restricted assets- cash		755,851		991,240		1,398		-		-		1,748,489
Total assets	\$	838,875	\$	1,067,215	\$	4,458	\$	106,341	\$	908,547	\$	2,925,436
LIABILITIES												
Accounts payable	\$	-	\$	-	\$	2,500	\$	9,733	\$	-	\$	12,233
Salaries & wages payable		-		-		-		11,923		-		11,923
Total liabilities		-		-		2,500		21,656		-		24,156
FUND BALANCES												
Unassigned		-		-		-		84,685		-		84,685
Restricted for:								- ,				- ,
Capital projects		838,875		1,067,215		1,958		-		-		1,908,048
Public safety				-		,		-		908,547		908,547
Total fund balances		838,875		1,067,215		1,958		84,685		908,547		2,901,280
Total liabilities and fund balances	\$	838,875	\$	1,067,215	\$	4,458	\$	106,341	\$	908,547	\$	2,925,436

The accompanying notes are an integral part of these financial statements.

## CITY OF BLAKELY, GEORGIA COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2022

	Capital Improvement Projects Funds			Special Revenue Funds								
	SI	PLOST	TS	PLOST	Hote	el/Motel Tax	E-91	l Fund	AF	RPA Fund	Тс	otal Funds
REVENUES												
Taxes	\$	-	\$	-	\$	48,135	\$	-	\$	-	\$	48,135
Intergovernmental		506,746		463,406				315,565		853,489		2,139,206
Interest		63		1,158		-		-		3,120		4,341
Miscellaneous				-				288,162		-		288,162
Total revenues		506,809		464,564		48,135		603,727		856,609		2,479,844
EXPENDITURES												
Current:												
General government		-		-		-		-		436,799		436,799
Public safety		-		-		-		720,209		-		720,209
Cultural & recreation		-		-		31,475		-		-		31,475
Capital outlay		37,523		270,854		-		-		-		308,377
Debt service:												
Principal		-		-		-		25,409		-		25,409
Interest		-		-		-		33,835		-		33,835
Total expenditures		37,523		270,854		31,475		779,453		436,799		1,556,104
Excess (deficiency) of revenue/expenditures		469,286		193,710		16,660		(175,726)		419,810		923,740
Other Financing Sources (Uses)												
Transfers in		-		-		-		176,069		-		176,069
Transfers (out)		(206,875)		-		(18,093)		-		(257,612)		(482,580)
Total other financing sources (uses)		(206,875)		-		(18,093)		176,069		(257,612)		(306,511)
Net Change in Fund Balance		262,411		193,710		(1,433)		343		162,198		617,229
Fund balance - beginning		576,464		873,505		3,391		84,342		746,349		1,537,702
Fund balance - ending	\$	838,875	\$	1,067,215	\$	1,958	\$	84,685	\$	908,547	\$	2,154,931

The accompanying notes are an integral part of these financial statements.

## CITY OF BLAKELY, GEORGIA BUDGETARY COMPARISON SCHEDULE HOTEL/MOTEL TAX FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	Budget Amounts						Variance with Final Budget-		
	C	original		Final	Actua	al Amounts	Р	ositive egative)	
REVENUES			•					- /	
Hotel/Motel Tax	\$	41,000	\$	41,000	\$	48,135	\$	7,135	
Total revenues		41,000		41,000		48,135		7,135	
EXPENDITURES									
Court Square Development		30,000		36,000		31,475		4,525	
Total expenditures		30,000		36,000		31,475		4,525	
Excess (deficiency) or revenues over									
expenditures		11,000		5,000		16,660		2,610	
TRANSFERS									
Transfers		-		-		(18,093)		(18,093)	
Total transfers	\$	-	\$	-		(18,093)	\$	(18,093)	
Net change in fund balance						(1,433)			
Fund balance - beginning						3,391			
Fund balance - ending					\$	1,958			

## CITY OF BLAKELY, GEORGIA BUDGETARY COMPARISON SCHEDULE E-911 FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	Budge	t Amounts		
	Original	Final	Actual Amounts	Variance with Final Budget- Positive (Negative)
REVENUES				
Intergovernmental	\$ 304,800	\$ 304,800	\$ 315,565	\$ 10,765
Miscellaneous	268,000	278,765	288,162	9,397
Total revenues	572,800	583,565	603,727	20,162
EXPENDITURES				
Current:				
Public safety	741,381	807,581	720,209	87,372
Capital outlay	1,500	1,500	-	1,500
Debt service:				
Principal	25,572	25,572	25,409	163
Interest	33,900	33,900	33,835	65
Total expenditures	802,353	868,553	779,453	89,100
Excess (deficiency) or revenues over				
expenditures	(229,553	) (284,988)	(175,726)	(68,938)
TRANSFERS				
Transfers			176,069	176,069
Total transfers	\$ -	\$ -	176,069	\$ 176,069
Net change in fund balance			343	
Fund balance - beginning			84,342	
Fund balance - ending			\$ 84,685	

## CITY OF BLAKELY, GEORGIA BUDGETARY COMPARISON SCHEDULE ARPA FUND FOR THE YEAR ENDED DECEMBER 31, 2022

	Budget Amounts							Variance with		
	Original		Final		Actual Amounts		Fina	al Budget- Positive legative)		
REVENUES Intergovernmental	\$	853,489	\$	853,489	\$	853,489	\$			
Interest	Ψ	500	Ψ	500	Ψ	3,120	Ψ	2,620		
Total revenues		853,989		853,989		856,609		2,620		
EXPENDITURES Current: General government Total expenditures		326,000 326,000		470,959 470,959		436,799 436,799		34,160 34,160		
Excess (deficiency) or revenues over expenditures		527,989		383,030		419,810		(31,540)		
TRANSFERS Transfers		_		(250,000)		(257,612)		(7,612)		
Total transfers	\$	-	\$	(250,000)		(257,612)	\$	(7,612)		
Net change in fund balance						162,198				
Fund balance - beginning						746,349				
Fund balance - ending					\$	908,547				

# STATE REPORTING REQUIREMENTS

# CITY OF BLAKELY, GEORGIA Annual Report of 9-1-1 Expenditures For the Year Ended December 31, 2022

Line No.	-	O.C.G.A. Reference:		
1	Indicate UCOA Fund Type Used to Account for 9-1-1 Activity (choose one):			
	Special Revenue Fund Enterprise Fund			
2	Expenditures (UCOA Activity 3800) Wireless service supplier cost recovery charges (identify each supplier individually on lines below - attach list, if necessary)	46-5-134(e)		
		-	\$	-
		-	» — \$	
3	Emergency telephone equipment, including necessary computer hardware, software, and data base provisioning, addressing, and nonrecurring costs of establishing a 9-1-1 system:	_	_	
3a	Lease costs	46-5-134(f)(1)(A)	\$_	-
3b	Purchase costs	46-5-134(f)(1)(A)	\$_	
3c	Maintenance costs	46-5-134(f)(1)(A)	\$	285
4	Rates associated with the service suppliers 9-1-1 service and other service suppliers recurring charges	46-5-134(f)(1)(B)	\$_	
5	Employees hired by the local government solely for the operation and maintenance of the emergency 9-1-1 system and employees who work as directors as defined in O.C.G.A. §46-5-138.2			
5a	Salaries and wages	46-5-134(f)(1)(C)	\$	420,771
5b	Employee benefits	46-5-134(f)(1)(C)	\$_	202,864
6	Cost of training of employees who work as dispatchers or directors	46-5-134(f)(1)(D)	\$_	530
7	Office supplies of the public safety answering points used directly in providing emergency 9-1-1 system services	46-5-134(f)(1)(E)	\$_	-
8	Building used as a public safety answering point:			
8a	Lease costs	46-5-134(f)(1)(F)	\$_	
8Ь	Purchase costs	46-5-134(f)(1)(F)	\$	-

9 Computer hardware and software used at a public safety answering point, including computer assisted dispatch systems and automatic vehicle location systems:

9a	Lease costs	46-5-134(f)(1)(G)	\$ 	-
9b	Purchase costs	46-5-134(f)(1)(G)	\$ 	-
9c	Maintenance costs	46-5-134(f)(1)(G)	\$ 	-
10	Supplies directly related to providing emergency 9-1-1 system services, including the cost of printing emergency 9-1-1 public education materials	46-5-134(f)(1)(H)	\$	-
11	Logging recorders used at a public safety answering point to record telephone and radio traffic.			
lla	Lease costs	46-5-134(f)(1)(I)	\$ 	-
116	Purchase costs	46-5-134(f)(1)(I)	\$ 	-
llc	Maintenance costs	46-5-134(f)(1)(l)	\$ 	
12	Insurance purchased to insure against risks and liability in the operation and maintenance of the 9-1-1 system on behalf of the local government or on behalf of employees hired by the local government solely for the operation and maintenance of the 9-1-1 system and employees who work as directors	46-5-134(f)(2)(B)(i)	\$	
13	Mobile communications vehicle and equipment, if the primary purpose and designation of such vehicle is to function as a backup 9-1-1 system center			
13a	Lease costs	46-5-134(f)(2(B)(ii)	\$ 	-
13b	Purchase costs	46-5-134(f)(2(B)(ii)	\$ 	-
13c	Maintenance costs	46-5-134(f)(2(B)(ii)	\$ 	-
14	Allocation of indirect costs associated with supporting the 9-1-1 system center and operations as identified and outlined in an indirect cost allocation plan approved by the local governing authority that is consistent with the costs allocated within the local government to both governmental and business-type activities	46-5-134(f)(2)(B)(iii)	\$ 5	
15	Mobile public safety voice and data equipment, geo-targeted test messaging alert systems, or towers necessary to carry out the function of 9-1-1 system operations			
15a	Lease costs	46-5-134(f)(2(B)(iv)	\$ 	-
15b	Purchase costs	46-5-134(f)(2(B)(iv)	\$ 	-
15c	Maintenance costs	46-5-134(f)(2(B)(iv)	\$ 	-
16	Public safety voice and data communications systems located in the 9-1-1 system facility that further the legislative intent of providing the highest level of emergency response service on a local, regional, and state-wide basis, including equipment and associated hardware and software that supports the use of public safety wireless voice and data communication systems			
16a	Lease costs	46-5-134(f)(2(B)(v)	\$	59,244

16b	Purchase costs	46-5-134(f)(2(B)(v)	\$	
16c	Maintenance costs	40 <sup>-1</sup> 5-134( <u>f)</u> (2(B)(v)	\$_	-
17	Other expenditures not included in Lines 2 through 16 above. Identify by object and purpose.			
	Utilities & Telephone	_	\$	75,288
	General Supplies and Materials	_	\$_	5,718
	Travel	_	\$_	3,061
	Dues	_	\$_	2,968
	Advertising	_	\$	10
	Contractual Cost	_	\$_	8,714
18	Total Expenditures (total of all amounts reported on Lines 2 through 17 above)		\$ =	779,453
Rec	onciling Note:			
	Non-Allowable Items			
	Professional Fees		_	-
	Total Expenditures on Combining Statement of Revenues, Expenditures & Changes in Fund Balance		\$	779,453

,

Non-allowable expenditures were paid with funds transferred into the E-911 Fund from the General Fund.

## **<u>Certification of Local Government Officials</u>**

I have reviewed the information presented in this report and certify that it is accurate and correct. I further certify that the 9-1-1 funds were expended in compliance with the expenditure requirements specified in the Official Code of Georg Annotated (OCGA), Section 46-5-134. I understand that, in accordance with OCGA Section 46-5-134(m)(2), any local government which makes expenditures not in compliance with this Code section may be held liable for pro rata reimbursement to telephone and wireless telecommunications subscribers of amounts improperly expended. Further, the noncompliant local government shall be solely financially responsible for the reimbursement and for any costs associated with the reimbursement. Such reimbursement shall be accomplished by the service providers abating the imposition of the 9-1-1 charges and 9-1-1 wireless enhanced charges until such abatement equals the total amount of the rebate.	
Signature of Chief Elected Official	
Print Name of Chief Elected Official Travis Wimbush	
Title of Chief Elected Official Mayor	
Signature of Clerk Melinda Cuok Date 6/30/2022	
Print Name of ClerkMelinda Crook	

# CITY OF BLAKELY, GEORGIA SCHEDULE OF SPECIAL PURPOSE LOCAL OPTION SALES TAX FOR THE YEAR ENDED DECEMBER 31, 2022

## February 6, 2018 Ref

Project	Original Estimated Cost	Amended Estimated Cost	Expenditures Prior Years	Expenditures Current Year	Total	Estimated Percentage of Completion
Construction of, improvements to, equipment for, and alterations of, street and sidewalk projects, city buildings and facilities, public safety, infrastructure for telecomunications, waste water treatement facilities and sanitary water system.	\$ 3,001,000	\$ 3,001,000				
Equipment Purchases			\$ 660,983	\$ 105,687	\$ 766,670	
Water Projects			184,879	-	184,879	
Street & Sidewalk Projects			85,907	7,314	93,221	
Property			266,232	15,422	281,654	
	\$ 3,001,000	\$ 3,001,000	\$ 1,198,001	\$ 128,423	\$ 1,326,424	44.20%

Reconciliation of the SPLOST Schedule above to expenditures reported in the the Capital Projects Fund on Page 43

Expenditures from SPLOST schedule (above)	\$ 128,423
Principal paid on debt	 115,975
Total expenditures per Capital Projects Fund on Page 42	\$ 244,398

# CITY OF BLAKELY, GEORGIA TRANSPORTATION SCHEDULE OF SPECIAL PURPOSE LOCAL OPTION SALES TAX FOR THE YEAR ENDED DECEMBER 31, 2022

## July 5, 2016 Ref

Project	Original Estimated Cost	Amended Estimated Cost	Expenditures Prior Years	Expenditures Current Year	Total	Estimated Percentage of Completion
Transportation	\$ 1,650,550	\$ 1,650,550	\$ 356,740	\$ 270,854	\$ 627,594	38.02%
Total	\$ 1,650,550	\$ 1,650,550	\$ 356,740	\$ 270,854	\$ 627,594	38.02%

# GOVERNMENTAL AUDITING STANDARDS REQUIREMENTS

# *Perry L. Henry, LLC* Certified Public Accountant and Consultant

Perry L. Henry, CPA, CGFM, CFS

Members

Georgia Society of Certified Public Accountants

726 East Shotwell Street, P.O. Box 1422 Bainbridge, GA 39818 \* Phone 229-246-0550 \* Fax 229-246-7908

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members of the City Council City of Blakely, Georgia

We have audited, in accordance with the auditing standard generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Blakely, Georgia as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City of Blakely's financial statements, and have issued our report thereon dated June 30, 2023.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Blakely, Georgia's internal control over financial reporting (internal control) to determine the audit procedure that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Blakely, Georgia's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Blakely, Georgia's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weakness may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Responses as item *2018-1* that we consider to be a significant deficiency.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Blakely, Georgia's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests and those of the other auditors disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and which is described in the accompanying Schedule of Findings and Responses as item *2022-1*.

# The City of Blakely's Response to Findings

The City of Blakely's response to the findings identified in our audit are described in the accompanying Schedule of Findings and Responses. The City of Blakely, Georgia's response was not subjected to the auditing procedure applied in the audit of the financial statements and, accordingly, we express no opinion on it.

# Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

# Perry L. Henry, LLC

Perry L. Henry, LLC Bainbridge, Georgia June 30, 2023

# <u>2018-1</u>

# Criteria:

Internal control is a process designed to provide reasonable assurance about your objectives with regard to reliability of:

- (1) financial reporting,
- (2) effectiveness and efficiency of operation, and
- (3) compliance with applicable laws and regulations.

# Condition:

The City does not have adequate separation of duties in various functions of the City.

# Cause:

There is an insufficient number of staff to properly segregate functions of all transaction cycles.

# Effect:

The City will be exposed to increased risk that the financial statements will be materially misstated whether by error or intentionally could occur and not be detected in a timely manner.

# **Recommendation:**

The City should monitor the control environment and continue to strengthen controls where cost effective.

# Management's Response:

Management agrees and will continue to evaluate and seek opportunities to improve and strengthen segregation of duties.

# <u>2022-1</u>

# **Condition:**

Employee loans were made during the audit year.

# Criteria:

The authority to issue employee loans is not listed in the City Charter.

# Condition:

The city issued employee loans without authorization.

# Cause:

The city mayor was not aware that such loans are not permitted.

# Effect:

The city has issued employee loans without proper authorization.

# **Recommendation:**

The city should collect all funds due to the city and never issue any employee loans in the future.

# Management's Response:

Management agrees and will collect funds as needed and will not issue employee loans in the future.